



WEST (INNER) AREA COMMITTEE

**Meeting to be held in Fairfield Community Centre, Fairfield Terrace, Leeds LS13 3DQ
on Thursday, 7th December, 2006 at 9.00 am**

MEMBERSHIP

Councillors

J Harper	-	Armley
A Lowe	-	Armley
J McKenna	-	Armley
D Atkinson	-	Bramley and Stanningley
T Hanley	-	Bramley and Stanningley
N Taggart	-	Bramley and Stanningley

Co-opted Members

Jean Bedford	-	Bramley Forum
Hazel Boutle	-	Armley Forum
Peter Green	-	Bramley Forum
Morgan Pugh	-	Armley Forum

**Agenda compiled by:
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**Area Manager: Steve Crocker
Tel: 395 0966**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>APOLOGIES FOR ABSENCE</p>	
3			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct</p>	

Item No	Ward	Item Not Open		Page No
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>Members were also asked to note the minutes of the Armley Community Forum meetings held on 19th September and 17th October 2006 and the Bramley Community Forum meeting held on 28th September 2006.</p>	1 - 10
7			<p>MINUTES OF THE PREVIOUS MEETING HELD ON 19TH OCTOBER 2006 AND MATTERS ARISING</p> <p>To confirm as a correct record the attached minutes of the previous meeting held on 19th October 2006.</p>	11 - 18
8			<p>COMMUNITY SAFETY ISSUES - INNER WEST LEEDS</p> <p>To note a report of the Director of Neighbourhoods and Housing introducing Steve Thomas from West Yorkshire Police who will give an update on Community Safety issues in Leeds for the past six weeks.</p> <p>(Executive Function) - 5 Mins</p>	19 - 20

Item No	Ward	Item Not Open		Page No
9			<p>YOUTH DEVELOPMENT WORKER FOR INNER AND OUTER WEST LEEDS</p> <p>To note a report by the Director of Neighbourhoods and Housing introducing Mark Metcalf the recently appointed Youth Development Worker for Inner and Outer West Leeds.</p> <p>(Executive Function) - 5 Mins</p>	21 - 22
10			<p>INNER WEST AREA COMMITTEE WELL-BEING BUDGET</p> <p>To consider a report of the West Leeds Area Manager seeking approval for new projects in the Inner West area.</p> <p>(Executive Function) - 5 Mins</p>	23 - 38
11			<p>AREA MANAGER'S REPORT</p> <p>To note a report by the West Leeds Area Manager providing updates and progress in implementing the Area Delivery Plan during the third quarter of the financial year 2006/07 and linking them to the corporate priorities of the City Council. The report also identifies progress through the support of partner organisations on the West Leeds District Partnership.</p> <p>(Executive Function) - 5 Mins</p>	39 - 48
12			<p>ARMLEY TOWN STREET IMPROVEMENTS</p> <p>To note a report by the West Leeds Area Manager on progress to date with the Town and District Centre improvements and the success of the Stage 1 Heritage Lottery application.</p> <p>(Executive Function) - 5 Mins</p>	49 - 52

Item No	Ward	Item Not Open		Page No
13			<p>LISTENING EAR COMMUNITY COUNSELLING SERVICE</p> <p>To note a report from Listening Ear Community Counselling Service to give an update on the work of Listening Ear provided by Womens Health Matters.</p> <p>(Council Function) - 10 Mins</p>	53 - 58
14			<p>LEEDS WEST HOMES</p> <p>To note a report and presentation submitted by the Director of Neighbourhoods and Housing advising Members of the progress of the review of ALMOs in Leeds.</p> <p>(Executive Function) - 10 Mins</p>	59 - 88
15			<p>CHILDREN'S TRUST ARRANGEMENTS FOR LEEDS</p> <p>To note a report by the Director of Children's Services on the progress in implementing the Children Act and to summarise the Children's Trust arrangements that are being adopted in Leeds.</p> <p>(Council Function) - 10 Mins</p>	89 - 96
16			<p>COMMUNITY DEVELOPMENT IN HEALTH AND WELLBEING</p> <p>To note a report by the Head of Scrutiny and Member Development in order for the Area Committee to share their views as part of a Scrutiny Action Learning Project on Community Development in Health and Wellbeing.</p> <p>(Council Function) - 10 Mins</p>	97 - 106

Item No	Ward	Item Not Open		Page No
17			<p>MAKING LEEDS BETTER - PROGRESS REPORT</p> <p>To note a progress report by the Making Leeds Better Programme and the resolution of the National Health Service (NHS) Boards held on 19th September 2006.</p> <p>(Council Function) - 10 Mins</p>	107 - 114
18			<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday, 8th February 2006 at 9.00 a.m. (venue to be arranged).</p> <p>MAP OF TODAY'S VENUE</p> <p>Attached is the location map for Fairfield Community Centre, Fairfield Terrace, Leeds LS13 3DQ.</p>	115 - 116

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Agenda Item 6



Department of Neighbourhoods & Housing
West Leeds Area Management

Armley Community Forum

Date: Tuesday 19th September 2006

Present: Cllr J Harper (Chair), A Friebe, Cllr A Lowe, Cllr Andrea Harrison, Cllr McKenna, C Clark, H & D Boutle, M Pugh, D Maynard, T Maynard, E Bowes, E Hey, E & B Rayworth, D Stead, M Stead, B & K Draper, W Gregg, M Moran, G Eastwood, D Peck, D Newsome, P Fathers, A Covey, M Murphy, J Cornell, I Stephenson, Mike Powell, P Kempster, B & M Guthrie, H Gardiner, S & A Shepherd, M Brammer, P Seddon, A Lane, D Hollingwood, K Donnelly, M Woodward, N Hunter, D Garthwaite, J Gill, J Parsons, J Ford, Gilda Shaw, Beate Rohle, J Scroggie, J Preston.

ACTION

1.00 WELCOME

1.01 Cllr Harper welcomed everyone to the meeting; including Cllr Andrea Harrison (observing) who is the Elder Person's Champion for Leeds.

2.00 APOLOGIES

2.01 K Lemm, Sharon Guy, Mr A Stephenson, Mrs Broughton, Mrs Grainger, Brook Nelson, K Mulligan.

3.00 MINUTES OF THE LAST MEETING

3.01 (6.03) The composters not from Yorkshire Water – the leaflet selling these was included in Yorkshire Water newsletter.

4.00 MATTERS ARISING

4.01 (5.05) Cllr JH is in favour and may take to Inner West Area Committee.

4.02 (10.02) ACE working this Saturday – Please come along and give them a hand.

5.00 POLICE AND COMMUNITY SAFETY ISSUES

5.01 Operation Apollo taking place at Aviaries/Salisburys tomorrow.

5.02 PCSOs have given out over 70 nuisance diaries but have received only 7 back. The Police need any information and these diaries are of great use especially in Court. PCSOs /Police can take action if they have evidence otherwise process very slow.

5.03 Cedar Residents Association meeting Thursday 21st September – Police are invited.

5.04 Increase in numbers of youths congregating at Armley Christchurch and increase in Criminal damage reported at Raynville Way. PCSOs to note.

5.05 7 new PCSOs start in Pudsey division tomorrow- at least 1 PC and 3 PCSOs will cover these hotspot areas.

5.06 Raynville Residents Association meeting Wednesday 27th September – possibly will invite Cllrs and Police.

5.07 Forum discussed alcohol-related ASB. Cllr JM suggested targeting shops selling to underage drinkers or direct action against these eg. picketing.

5.08 Problems contacting Police were again reported.

5.09 Conference Grove – PCSOs to attend to curtail start of possible ASB.

5.10 Kevin Donnelly (Youth Service) – the Mobile unit will be relocating from Wortley to West Leeds High School for Saturday afternoons. In pipeline to attend other Inner West sites.

5.11 Hazel Boutle thanked PCSOs for helping with parking and traffic at Armley Fun Day.

PCSO

- 5.12 Nigel Hunter – Head of local Children’s Home – asked PCSOs to visit for a discussion on engaging local young people and preventing unwanted attention. KD to also contact NH. PCSO
KD
- 6.00 Mental Health Trust** – Michelle Moran (Executive Director, Service Delivery) and Sheila Dunham (Associate Director Learning Disability Service)
- 6.01 The trust has applied to become a Foundation Trust. Public consultation is being undertaken re. what services to focus on and offer. Information available at Foundation Trust Membership office, Trust HQ, 2150 Thorpe Park, Century Way, LS15 8ZB. FTmembership@leedsmh.nhs.uk – 0113 305 5977. Feedback invited by 25th September.
- 6.02 Older Persons service at Parkside will be moved to Millside. Rapid response teams also being developed. Parkside is a PFI build so must be utilised – possibly moving learning disability service for young people. Cllr JM commented that a young persons service is perhaps not as welcome in the area and will that mean young people with behavioural problems? Can more information be provided. MM agreed but any plans are still in the very early stages and any such facility will aim to integrate young people into the community. Cllr JH will organise a further meeting with MM and other ward Cllrs. Cllrs
MM
- 7.00 BTCV update** – John Preston (Manager, BTCV)
- 7.01 BTCV Open Day 12.11.06 @1-3pm.
- 7.02 BTCV spending a lot of money on refurbishment at the centre.
- 7.03 ‘This Island’ project (working with refugees) successful in finding funds from Government and Area Committees.
- 7.04 Christchurch and New Wortley have bids in to Comic relief and Paul Healey Organisation for 3 yr funding.
- 7.05 BTCV offering Level 1 and 2 NVQ (land based skills and environmental conservation) for over 18s – 2 days/week.
- 7.06 Walking Groups are still successful – now in year 5.
- 8.00 Armley Town Centre Improvements** - Carole Clark
- 8.01 CC gave a brief summary of public consultation results. The business plan will now go to Asset Management. There won’t be enough funding for all the improvements identified but once funding decided we then can plan which improvements to make. Other work can be done in phases as funding becomes available. CC to return before Xmas to show forum what improvements will be carried out. CC
- 8.02 Forum discussed access to the Aviaries during Yorkshire Water pipe replacements. Cllr AL /JH will chase up details of road digging. Cllr AL/
Cllr JH
- 9.00 Feedback from Area Committee** – Morgan Pugh
- 9.01 MP informed the forum of reports presented and grants awarded at last Inner West Area Committee.
- 10.00 Any other business**
- 10.01 Highways update – Cllr JH:
Traffic counts at junction Armley Ridge Rd to start soon
Armley Lodge school sign to be replaced by target date 08.09.06
Station Rd/Modder Ave parking survey results assessed and scheme is being designed for member consultation at end of September.
Armley Town St bus stop build out is finished.
Stanningley Rd school crossing improvements are about to start.

- Theaker Lane traffic claming etc related to Winker Mills and awaiting start instruction.
Hough End Cresc. Pedestrian ramp delayed at Planning
Raynville Primary – proposed TRO under consideration by Legal dept.
Holy Family Primary – Proposed TRO etc – Police objected to yellow lines – using zigzags instead
Armley Ridge Rd pedestrian improvements have finished.
- 10.02 One of the 20mph signs near library in middle of pavement – Cllr AL dealing with this. Cllr AL
- 10.03 Somerfield traolleys on pavement and shops using large part of pavement for sales. Cllr AL
Cllr Lowe to investigate law on pavement use.
- 10.04 Cash Converters still using bike racks. Cllr Lowe followed up but can't prove it's not individuals using racks and selling own bikes. Possibly move the racks elsewhere. Cllr AL
- 10.05 Re Mental health Trust: £4.1 M is being made available citywide for older peoples mental health problems. 2ndOctober a new scheme is being launched in West leeds 'Older People with dementia and their carers' is one of the funded projects. This will pay for a specialist team and 5 assigned beds in the community. Cllr JH commented that this was excellent for Armley.
- 10.06 Cllr JM – the Youth Service hub at Strawberry Lane is to move to Bramley Community Centre. This will be very close to existing facility at BARCA. Cllr JM to meet with LCC officers and John Paxton - Head of Youth Service.
- 10.07 Red Court/Hall Rd site still disgusting – even though Cllr Lowe has complained. Meeting noted that similarly in the Grasmers both hedging and roadsweeping is needed.
- 10.08 Cllr AL has enquired about bollard missing during refurbishment of Stanningley Rd shops. CC to follow up. CC
- 10.09 Meeting discussed use of 0845 numbers. Cllr JM to investigate rates for these. Cllr JM
Armley Leisure Centre update: LCC waiting for decisions from Culture, Media & Sport group. The forum also need to elect a representative to go on the working group – we will nominate etc at next forum.
- 11.00 **DATE & TIME of NEXT MEETING** Tuesday 17th October, 7.00pm, Armley One Stop Centre.

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Armley Community Forum

Date: 17th October 2006

Present: Cllr Harper (Chair) A Wills, K Lemm, D Peck, W Gregg, H Boutle, E Bowers, Cllr Low, K Mulligan, S Jordan, L Hesaltine, T Fawcett, A Mckay, D Newsam, M Pugh, A Briggs, B Rayworth E Rayworth, M Tyson, M Burgham, I broughton, J Granger, T Mayward, H Shields, J Ramell, P Kempster, B Guthrie M Guthrie, M Hill, B Holmes, J Parsons, J Ford, A Covey, M Devine, J Scroggie, M Jameson, H Gardener.

ACTION

1.00 WELCOME

1.01 Cllr Harper welcomed everyone to the meeting.

2.00 APOLOGIES

2.01 David / Margaret Stead, Alan and Isobella Stephenson, Pat Fathers, D Maynard, Malcolm Woodward.

3.00 MINUTES OF THE LAST MEETING

3.01 The Minutes of the last meeting were agreed as a true record with no amendments or matters arising from them.

4.00 MATTERS ARISING

4.01 No matters arising

5.00 POLICE AND COMMUNITY SAFETY ISSUES

- 5.01 Police statistics show that hot spots in the area have continued to reduce. 2 more PCSOs and 2 officers on bikes to join the Neighbourhood policing team.
- 5.02 Residents reported car break-ins at the Aviarys 2 weeks ago. These were reported, and the police responded. Police cannot act unless the evidence show who is doing the crime, they cannot act on hear say evidence.
- 5.03 Problems with youths using weapons, possible Ball Bearing gun or air rifle on Armley Town Street, residents were concerned over police response. The officer explained the correct 999 procedure re logging such a call.
- 5.04 Reported that there were 7 ASBO Diaries returned. Diaries can be returned to the Neighbourhood Wardens, or to the Neighbourhood Policing Team at their surgery at Armley One Stop Centre (Thursday mornings). Alternative, you can ring the NPT to arrange for them to pick them up.
- 5.05 Problems with fireworks let off at 2am Sunday morning. PCSOs explained that this was an offence and it carries a £80 spot fine.
- 5.06 PCSOs were congratulated on the quick response they had made to recent incidents.
- 5.07 Residents raised concerns regarding a possible scam with black bags distributed for goods to be collection. Police will investigate if it is a recognised charity.

6.00 West Yorkshire Passenger Transport Executive

- 6:01 Free City Bus service is going to start operating servicing the south side of the City terminating at the university and Infirmary.
- 6:02 The yellow bus service for school children is now operational servicing Intake and Abby Grange High schools. Residents asked for more flexibility when children are catching the bus at different locations. It was agreed that these people would be contacted after the meeting to look at the present procedure.
- 6:03 Concerns were raised about the lack of information at bus stops regarding the diversions due to the works being undertaken by Yorkshire Water. Notices were displayed, but are sometimes damaged or removed. Metro are urging Yorkshire Water to complete their works as quickly as possible.
- 6:04 A Clearway order is in place in the Bus lane on Wellington Road to deter illegal parking. No one should be parking in a bus lane.
- 6:05 Canal Road will be closed for a period of six weeks to allow Maintenance repair work to sewer.
- 6:06 It was reported that the Number 67 will operate as service 5, Residents asked for information on bus service changes to be posted at bus stops.
- 6:07 Concerns were aired regarding the kerb height at bus stops, as buses don't always pull close to the kerb. Anyone experiencing problems, should take the drivers number and report the occasion to Metro.
- 6:08 Residents asked why the service numbers were not put on the bus stop signs. It was explained that after consultation preference was for directions rather than Numbers.
- 6:09 Residents if the redundant bus stops and shelters would be removed following the withdrawal of the service 17. They will be removed, no likelihood of the service being reintroduced.
- 6:10 Computerised Location information was discussed, Information on time tables will now be accessed by telephone, with new equipment installed on buses showing each bus service and the location of the buses.
- 6.11 Real time displays are to be installed on Route 4 bus stops. Based on satellite navigation technology, these will display the time that the next bus will arrive.

7.00 West Leeds Gateway Area Action Plan

- 7.01 Carole Clark (in place of Steve Crocker) gave a Presentation on the options for the regeneration of the West Leeds Gateway.
- 7.02 Three alternative options for the area were outlined, minor, moderate and major interventions. The Forum was informed, that the views of the public and other key stakeholders are very important, and people are encouraged to complete a feedback form to give their views on the options proposed by the council, and to suggest any alternative options.
- 7.03 Leaflets providing details on the three options were provided, with feedback forms, and details of the public exhibitions.
- 7.04 Cllr Lowe raised concerns regarding over gentrifying the area. Cllr Harper emphasized that the regeneration was a positive step and residents' views were most important.
- 7.05 Discussion regarding the Armley Sports centre. Residents voiced concerns asking if the New built Centre was going ahead. It was explained that a new centre would be built under the council's PFI Programme.
- 7.06 Armley Gyratory was discussed how the road system cuts off the area from the City centre. The need for better transport links, including provision for cyclists and pedestrians was discussed.
- 7:07 Concerns were raised about the lack of litter bins on canalside, and the poor condition of the Redcote Lane.

8.00 Nominations for Armley Leisure Centre working group

8.01 Five nominations were received for representatives to join this working group: D Boutle, H Boutle, W Gregg, S Jordan, M Pugh. Five places were available on the group. All nominees were accepted and approved. Details will be passed to Learning and Leisure.

CC

9:00 Any other business

9:01 Westerly Croft Kerbstones need attention following the demolition works.

9:02 Traffic Calming humps in 20mph zone not road lined.

9:03 Grit bins are needed for Armley Grange

9:04 An event is taking place on Saturday 28th October, 12pm – 4pm at St Bartholomew's Primary School – 'know your community'. All welcome.

9:05 Bollards needed to divide rear Aviary Road.

10.00 DATE & TIME of NEXT MEETING Tuesday 21st November, 7.00pm, Armley One Stop Centre.

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Bramley Community Forum

Date: Thursday 28th September 2006

Present: Cllr T Hanley(Chair), Cllr N Taggart, D Mackey, A Friebe, Dr J Tolly, J Lockett, H Garrand, T Knapton, J B Quimby, B Hodgson, J Bedford, G Withers, M Wright, A-M Coubrough, J & B Watson, J Worthington, S Laidlow-Moore, P Ward, M Smith, L Whatley, E & B Rayworth.

ACTION

1.00 WELCOME

1.01 Cllr Hanley welcomed everyone to the meeting and thanked everyone for the comments/gifts etc sent for Cllr Atkinson during her period of ill health. Cllr Atkinson is getting better and hopefully will soon be back to full duties.

2.00 APOLOGIES

2.01 Cllr D Atkinson, .P Green, J Learoyd, I Hobson, J Upton.

3.00 MINUTES OF THE LAST MEETING / MATTERS ARISING – agreed.

4.00 Manor House Clinic – Thank You – Dr J Tolley

4.01 The builders are 2 weeks ahead of schedule and aim to complete by January meaning Clinic back to normal in February. Only minor changes have been made and the new clinic will be very pleasant. Dr Tolley thanked all the Bramley Clinic patients and local organisations who have offered help. On behalf of the Manor House Clinic and both staff and patients – a big thank you to the people of Bramley for their help and support.

4.02 The West Leeds PCT have been very helpful offering space but staff have coped well under difficult circumstances. The IT support has been less than staff used to and although the portacabins are now on site – IT complications have meant all services have not yet been available. Delay may be 4-6 weeks but once up and running normal service will be resumed.

4.03 Poor Press coverage has suggested some patients have been left without Doctors which is untrue. Also Press reported that patient records have been lost. This is also untrue – all computerised records have been retrieved. All paper records have been salvaged but are fire/water damaged and are at specialist restorers. Cllr Hanley commented that it has been a stressful time for all concerned and thanked Dr Tolley for her report.

4.04 A-M Coubrough (West Leeds PCT) discussed the new single PCT and it's commitment to local services. St Mary's is under review as a possible future 'cottage hospital'. The intention is to provide extra hospital beds locally – as an interim service between home and hospital.

4.05 There will be a drop in session at Bramley Clinic on 16th October regarding the new GP practice at Bramley. Due to new PCT rules – this new service has been 'put out to tender' meaning organisations etc enter bids to procure the contract. All bids are due in by the 29th September and they will then be shortlisted.

4.06 Merger of GreenLea Surgery etc: No decisions have been made. Planning permission was refused for proposed site as the panel felt that the site was too far by public transport.

5.00 Bramley Fireplace – Sarah Laidlow-Moore

5.01 Inner West Area Committee have approved funds to improve the physical aspect of the former Bramley Fire station. The site will eventually become an educational centre

as to the prevention of death and injury by fire. Other issues such as road safety and drug abuse information may also be covered. A feasibility study will be carried out until April 2007 when building starts. The building is to remain as is – which does limit options. Meanwhile the exterior is to be cleaned and hoardings erected – Interplay Theatre are providing some artwork for this which will be kept inside once whole refurbishment is complete.

5.02 The Fireplace's target audience on completion was seen as being Year 5 pupils however there will not be the capacity to take all West Yorks schools in this manner. May therefore concentrate on training the trainer and producing educational resource packs. Also to provide training for older people from vulnerable groups, road safety for teenagers etc.

5.03 The aim is to make Bramley Fireplace a county-wide facility but as it is on the forums' doorstep – they need the forums' support.

Cllr Hanley suggested that a representative re-visit the forum for an update when further on in schedule.

SL-M

6.00 Policing Issues – Police/PCSOs

6.01 3 new PCSOs started in the area this week.

6.02 Ganners Green youth problem seems to have improved since the bench has been removed.

6.03 St Margarets Church experiencing problems: PCSOs are aware and trying to chase up. Please give any information you can to the PCSOs. John Battle MP has called a meeting re. this and the Ganners problems at 7pm 6th October at the Church.

6.04 Car windows have been smashed around the Landseers – PCSOs have been examining CCTV footage.

7.00 Feedback from Area Committee – Jean Bedford

7.01 Bramley Fireplace Wellbeing bid and Moorside Community Centre bid were approved.

7.02 The Youth Service hub is to move to Bramley from Strawberry Lane centre in Armley.

7.03 The I Love West Leeds festival was judged to be a great success.

8.00 AOB

8.01 Cllr Hanley and the forum thanked David Mackey for all his work and wished him luck in the future.

8.02 Bramley Carnival will take place on 21st/22nd July 2007 for the first time in 10 yrs.(originally started in 1891). Various funding sources are being pursued including National Lottery Fund. Please get involved – lots of activities and events are planned including a parade, 70s disco, world-record attempt (World's largest Bramley apple pie!). The intention is to involve all Bramley especially in raising funds. Moorside and Fairfield Community Centres to be involved.

8.03 BTCV Open Day 12.11.06 @1-3pm – everyone welcome at the BCTV/Hollybush centre.

8.04 Safer Stronger Communities Fund is paying for a warden – Lynne Barnes has been recruited as a Warden Supervisor and will be starting work early November.

8.05 Bramley Horse trough and pump: the restoration of this has been delayed but will go to the next Area Committee meeting for approval.

8.06 BB guns were being used on the estate – the offenders have been arrested.

8.07 The scarp merchants are back and helping themselves to items from gardens – PCSOs are aware but they are hard to catch.

8.08 A free 'dog-chipping' is to be held at Fairfield Community Centre – to be confirmed.

9.00 Date of Next Meeting – 30th November 2006.

WEST (INNER) AREA COMMITTEE

THURSDAY, 19TH OCTOBER, 2006

PRESENT: Councillor J Harper in the Chair
Councillors T Hanley, A Lowe and
J McKenna

Co-optees: Hazel Boutle - Armley Forum
Morgan Pugh - Armley Forum
Jean Bedford - Bramley Forum
Peter Green - Bramley Forum

34 Chair's Opening Comments

The Chair welcomed everyone to the meeting which was being held at Armley Moor Health Centre.

Members of the Area Committee announced that they had found it difficult to find the venue for today's meeting due to poor signage and they also felt that there were not enough car parking spaces available for such a large public building.

Steve Crocker, West Area Manager informed the meeting that Members concerns will be passed on to the Health Centre Manager.

35 Declaration of Interests

There were no declarations of interest reported at this point in the meeting. (Refer to Minute 41).

36 Apologies for Absence

An apology for absence from the meeting was received on behalf of Councillors Atkinson and Taggart.

37 Open Forum / Community Forums

The agenda made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, no matters were raised under this item by those members of the public who were in attendance.

A copy of the Armley Community Forum minutes of the meeting held on 20th June 2006 and the Bramley & Stanningley Community Forum minutes of the 27th July 2006 were submitted and noted.

38 Minutes of Previous Meeting held on 14th September 2006 and Matters Arising

RESOLVED - That the minutes of the previous meeting held on 14th September 2006, be approved as a correct record.

(Note: Mr Peter Green, Co-optee for the Bramley Community Forum arrived at the meeting during consideration of the above item).

39 Matters Arising from the Minutes

Urban Fusion (Minute 24 refers)

Steve Crocker, West Area Manager reported that Urban Fusion 2006 was a success and that both venues at the Interplay Theatre and Bramley Community Centre were well attended by a wide range of artistes and people with musical instruments. The age range for those in attendance ranged from 13 year olds to people who were well into their late 50's.

Members reported that some youths had caused trouble at the Interplay Theatre event for Urban Fusion. The Police had been called and the incident was defused.

Leisure Centre PFI (Minutes 24 refers)

Carole Clark, Area Management Officer reported that five representatives from Armley Forum had been elected onto the newly established working group of local residents and Councillors to consider the new Leisure Centre proposals and that two of those local residents are Co-optees on this Area Committee. The Chair announced that it was good to see the community taking an interest in the decision making process for the Armley Ward.

Application for funding from Moorside Residents Association (Minute 27 – Resolution (ii) and (iii) refers)

It was reported that Moorside Residents Association had not yet received the funding approved at the last meeting.

Steve Crocker, West Area Manager informed the meeting that a funding agreement had to be reached with the applicant before any money can be released. Once this process had been completed, the applicant would be presented with a cheque.

RESOLVED - That when considering applications for funding in future, it would be made clear through the information on the application form how long the process this would take.

Every Child Matters – West Area Project (Minute 26 refers)

Steve Crocker, West Area Manager informed the meeting that there will be a report back to the 7th December 2006 meeting from the Director of Social Services on involvement of Members in the Every Child Matters – West Area Project.

Operation Apollo (Minute 31 refers)

Inspector Steve Thomas gave an extensive update on recent Apollo operations for the West Inner area.

In brief, the following issues were discussed:-

- Members expressed their concern at the increase in burglaries on the Broadlea, Raynville and Ganner/Moorside estates which are already well known hotspot areas. Inspector Thomas also pointed out that there will likely be a further increase in burglaries in these areas leading up to Christmas.
- The ongoing problems with youths on motorcycles causing a disturbance to local residents. Inspector Thomas informed the meeting that he had applied for additional highway patrol resources to cover the bottom end of Bramley to try and resolve this problem.
- Youth congregating outside local shops, often drinking alcohol and causing a disturbance to local residents and shopkeepers. It was suggested that a local Forum meeting be set up inviting local residents and shopkeepers try and resolve/support the residents and shopkeepers.
- The problem with cars being broken into and laptops stolen in the visitors car park at Armley Prison.
- It was agreed that Members of the Area Committee lobby their representative on the West Yorkshire Police Authority to investigate the reinstatement of local Police Forum meetings.
- It was also suggested that the Police give a demonstration to residents on the Ganner/Moorside estate on the benefits of setting up Neighbourhood Watch for their area.

Inspector Thomas informed the meeting that the Pudsey/Weetwood Division have been allocated £16,000 which is to be ploughed back into the community on youth projects in the most challenging areas. Members suggestions were welcomed.

Steve Crocker, West Leeds Area Manager asked that Members pass their suggestions on to West Area Management for consideration at this Area Committee. It was indicated that it may also be possible for staff at the Area Management Office to arrange some match funding for these projects.

The Chair thanked Inspector Thomas for his helpful update and his presence at today's meeting.

40 West Leeds Family Learning Centre

The West Leeds Area Manager submitted a report introducing Alison Shaffner, Centre Manager of the West Leeds Family Learning Centre (WLFLC), to provide the Area Committee with an update on the current position of the centre, its current activities and future plans.

Alison Shaffner, Centre Manager addressed the meeting and responded to Members' questions and comments.

A long discussion ensued and, in brief, the main issues raised were:-

- The Government's reduction in the number of training opportunities for unemployed people and the diversion of that training to people on Incapacity Benefit.
- The loss of funding from the Department of Jobs and Skills, and WLFLC's commitment to the communities in West Leeds.
- The support from WLFLC's to the Every Child Matters agenda and the continuous support to provide training and employment opportunities to workless parents and carers.
- The WLFLC's close work with the Hollybush Centre and Hollybush Primary School. It was noted that out of 74 recent enrolments for training at Hollybush only 18 are on the waiting list for child care places.
- The proposals submitted under the Local Economic Growth Initiative bid to use part of the WLFLC building as a 'Catalyst Centre' to support the development of small businesses.
- The WLFLC's continues close work with two major local employers in the West Leeds area, Elite Forwarders and Farnells to ensure that local people are employed. It was reported that 22 people from the LS12 and LS13 areas have been employed by Elite Forwarders in the last month.
- Whether the Learning Centre encourages people to enter into voluntary work as this often leads to a permanent position, especially for those in adult education.

The Chair thanked Alison Shaffner for her presentation and for her attendance at the meeting.

RESOLVED -

- (a) That the report be noted.
- (b) To support the information on the current position and activities of the West Leeds Family Learning Centre.

41 Building Schools for the Future - Phase 2 Update

The West Leeds Area Manager submitted a report to notify and inform that Area Committee on the latest update on the Building Schools for the Future (BSF) Programme and how this relates to West Leeds.

It was highlighted that the submission of outline planning applications for Phase 2 projects in West Inner Leeds had recently been made, these projects

Draft minutes to be approved at the meeting
to be held on Thursday, 7th December, 2006

included the new PFI build school following the amalgamation of Wortley High School and West Leeds High.

Debra Penny, Project Co-ordinator, Education Leeds who is co-ordinating Phase 2 Schools project for West Leeds, presented the report and, together with Peter Barnett and Dan Devine, Development Department, responded to Members' questions and comments.

In brief, the main issues raised were:-

- It was felt that it was not made clear on the outline planning application as to where exactly the new school will be built on the West Leeds High School site.
- Whether local residents had taken part in the consultation process as it was felt that the properties adjacent and opposite the school may have concerns about the height of the school building and the access points to the school grounds.
- Whether measure are to be put in place for two access points to gain entry to both West Leeds High School which will still be in use whilst the new school is being built on the same site.
- Members expressed their concerns about the possible disturbance to pupils whilst the new school is being built.
- The needs to consult West Leeds Gateway Board and other groups such as West Leeds Family Learning Centre as part of the consultation process.

RESOLVED –

- (a) That the report and comments made by Members of the West Inner Area Committee be noted.
- (b) That a Working Group be established from Members of this Area Committee to monitor the planning applications for Wortley High School and West Leeds High School project prior to submission to the applications being submitted to Plans Panel (West) for their determination.
- (c) That this report be referred to the West Leeds Gateway meeting to be held on 5th December 2006.
- (d) That the report be referred to both the Armley Community Forum and Bramley & Stanningley Community Forum meetings for their comments.

(Councillor Harper declared a personal interest in the above item as a School Governor of West Leeds High School).

42 Inner West Area Committee Well-Being Budget

The West Leeds Area Manager submitted a report to update Members on the current amount of capital and revenue funding available for Wards in the Inner West area for the financial year 2006/07 and the commitments already approved. The report and appendices also sought approval for new projects commissioned by the Area Committee.

Carole Clark, Area Management Officer presented the report and, together with the West Leeds Area Manager, responded to Members' questions and comments.

RESOLVED -

- (a) That the amount of Well-Being Budget remaining for the Inner West Area Committee be noted.
- (b) That the following decision be taken in respect of new projects and requests for funding from the Well-Being Budget contained in appendices to the submitted report:-

REVENUE

- (i) Domestic Violence Campaign – £6,750 - Approved
 - (ii) Budget for Community Skips – £1,800 - Approved
 - (iii) Youth Bank Application – Deferred for further information
 - (iv) Bramley Horse Trough – £14,218 - Approved
 - (v) Baseline perception studies – £4,000 - Approved
- (c) That the applications for Small Grants and Skips as outlined in paragraphs 3.2 of the report be approved.
 - (d) That the West Area Manager be requested to supply a copy of the approved Halladale Development Scheme for Bramley Shopping Centre and a copy of the baseline survey questionnaire already approved for the Fairfield/ Rossefield SSCF area, to all Members of the West Inner Area Committee.

(After consideration of the above item, Mr Peter Green, Co-optee for the Bramley & Stanningley Community Forum left the meeting at 10.30 a.m.)

43 Area Delivery Plan 2006/2007 Update

The West Leeds Area Manager submitted a detailed report providing an update on the progress made in implementing the Area Delivery Plan during the 2006/07 municipal year.

Appended to the report was a table outlining progress to date against each action plan.

Carole Clark, Area Management Officer presented the report and, together with the West Area Manager, responded to Members' queries and comments.

Detailed discussions ensued on the content of the report and appendices with specific reference to the Twilight Twirler group indicating that they are likely to cease using Wyther Community Centre from the end of December 2006.

RESOLVED –

- (a) That the report and Appendices outlining the progress to date on actions contained within the Area Action Plan be noted.
- (b) That a meeting be arranged for members from each ward to go through

Draft minutes to be approved at the meeting
to be held on Thursday, 7th December, 2006

- the draft Area Delivery Plan for 2007/2008.
- (c) That a meeting be arranged for the Twilight Twirler Group, Armley Ward Councillors, Area Management Officers and Hollybush representatives to discuss how to assist the Twilight Twirler Group in relocating to Hollybush.

44 West Leeds Gateway Consultation

The West Leeds Area Manager submitted a detailed report on the 'Issues and Options' paper for the regeneration of the West Leeds Gateway Area Action Plan and to inform Members of the consultation process.

Appended to the report was a copy of the West Leeds Gateway Area Action Plan, together with a copy of a notice informing the public that there will be an exhibition on display at various locations throughout West Inner Leeds for six weeks during October and November 2006.

A leaflet on the Leeds Local Development Framework, together with a copy of the Issues and Options Comments Form were tabled at the meeting for Members' information.

Carole Clark, Area Management Officer presented the report and, together with the West Leeds Area Manager, responded to Members' questions and comments.

In summary, the main issues raised were:-

- Members felt that in conjunction with the consultation process, there is a need to build people's confidence as many local residents have a low self esteem and some even believe they are not worthy of living in a decent environment and, therefore, do not feel confident enough to make demands.
- The need to involve local businesses in the consultation process.
- The need to address the issue of poor public transport in the West Inner Leeds Area.
- The need to ensure that there is a widespread of advertising in the West Inner area in order to ensure people are made aware of the forthcoming exhibition on the West Leeds Gateway Area Action Plan.

RESOLVED -

- (a) That the report and appendices be noted.
- (b) That the arrangement for the consultation of the West Leeds Gateway Area Action Plan be noted.

45 Date and Time of Next Meeting

Thursday, 7th December 2006 at 9.00 a.m. at Fairfield Community Centre, Waterloo Lane, Leeds LS13 2BJ.

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Originator: Carole Clark

Tel: 3950965

Report of the Director Neighbourhoods and Housing

Inner West Area Committee

Date: 7 December 2006

Subject: Community Safety Issues, Inner West Leeds

Electoral Wards Affected:

Armley,
Bramley & Stanningley

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

1.0 Purpose Of This Report

1.0 This report introduces Inspector Steve Thomas from West Yorkshire Police who will give an update on Community Safety Issues in Leeds for the past 6 weeks.

2.0 Background Information

2.1 The Pudsey Weetwood Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies.

3.0 Main Issues

3.1 Community Safety is one of the priority areas for the Area Committee. Regular reports are received from West Yorkshire Police on key issues and activity in the Inner West Area.

4.0 Implications For Council Policy And Governance

- 4.1 Tackling crime and disorder and addressing the fear of crime is a top priority for the citizens of Leeds as evidenced by previous consultation undertaken on a citywide and local level.
- 4.2 The citywide community safety partnership, Safer Leeds, has identified a number of key priority themes for 2005 – 2008. These are:
- Acquisitive Crime;
 - Anti-social behaviour;
 - Drugs;
 - Reassurance;
 - Violent Crime;

Locally delivered actions will contribute to these priorities.

5.0 Legal And Resource Implications

- 5.1 The West Area Management Team includes an officer with specific responsibilities for Community Safety who co-ordinates activity and acts as the link officer with West Yorkshire Police.

6.0 Conclusions

- 6.1 Crime and Community Safety is a priority for the Area Committee, and a representative from West Yorkshire Police, Pudsey Weetwood Division, attends the Inner West Area Committee meetings to provide a regular update on key issues.

7.0 Recommendations

- 7.1 Members are asked to note the update from West Yorkshire Police.



Originator: Carole Clark

Tel: 3950965

Report of the Director of Neighbourhoods and Housing

Inner West Area Committee

Date: 7 December 2006

Subject: Youth Development Worker

Electoral Wards Affected:

Armley
Bramley & Stanningley

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

1.0 Purpose Of This Report

1.1.1 This report introduces the new Youth Development Worker for Inner West, Mark Metcalf and outlines the priorities for his work.

2.0 Background Information

2.1 On 8th December, 2005 funding was approved for a Youth Development Worker to work across both Inner and Outer West Areas to support and develop work with young people. The post is initially for 12 months.

3.0 Main Issues

3.1 The Youth Development Worker, Mark Metcalf, has now been appointed and will attend this area committee meeting to be introduced.

3.2 The remit of this post is to focus on the 9 – 13 age group;
Work with the voluntary sector to develop provision of services for young people;
Work in identified hotspot areas.

4.0 Implications For Council Policy And Governance

- 4.1 This project links to the Area Committees' 'Services for young people' priority and address the Council's corporate objective of Creating Better Neighbourhoods and Confident Communities.

5.0 Legal And Resource Implications

- 5.1 The post is being funded by the Inner and Outer West Area Committees and is line managed by the West Leeds Senior Youth Officer.

6.0 Conclusions

- 6.1 The newly appointed Youth Development Worker will work across Inner and Outer West to develop provision for young people, specifically the 9 – 13 age group.

7.0 Recommendations

- 7.1 Members are asked to note the appointment of the Youth Development Worker.



Originator:
Rebecca M Boon

Tel: 395 1970

REPORT OF THE: West Leeds Area Manager

MEETING: Inner West Area Committee

DATE: 7th December 2006

SUBJECT: Inner West Area Committee Well-Being Budget.

<p>Electoral Wards Affected: Armley, Bramley & Stanningley</p>	<p>Specific Implications For: Ethnic minorities</p> <p>Women</p> <p>Disabled people</p> <p>Narrowing the Gap</p>
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Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY

This report provides details of the amount of well-being capital and revenue funding available for the financial year 2006-2007 and the commitments already approved. Members are asked to note information on the remaining well-being fund and comment on the new applications and consider them for approval.

1.0 PURPOSE OF THE THIS REPORT

This report seeks to update members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. It seeks approval for new projects commissioned by the Area Management Team.

2.0 BACKGROUND INFORMATION

2.1 The capital and revenue allocation for Inner West is:

Capital Allocation 2004-2007 - £253,793
Revenue Allocation 2006-2007 - £144,628 (2% increase on 2005/6 allocation)

- 2.2 The amount of Revenue projects approved by the Area Committee in 2005-06 was £168,439 out of a total budget of £161,130.39 (Allocation of £141,793 + underspend of £19,337.39 from 2004-05). This leaves an overspend of £7,308.61. Allowing for this overspend, an amount of £137,320 is available to spend for 2006/7.
- 2.3 The amount of Revenue approvals to date is **£113,818.22**. Therefore the amount remaining to deliver the Area Delivery Plan, Community Consultation and Engagement and further commissioned projects (large and small) is **£23,502.17**
- 2.4 The amount of Capital approvals to date is £255,588.33 from an allocation of £253,793 for 2004-2007. There is therefore an **overspend of £1,795.33**

3.0 MAIN ISSUES

3.1 NEW PROJECTS

The Area Management team in partnership with key agencies has developed new projects which seek to improve the performance indicators for the relevant services and deliver improvements to communities and their neighbourhoods. Details of these commissioned projects are attached in the Appendices. A list of the commissioned projects presented to the Area Committee for consideration is shown below:

Project	Request for well-being funding by year R = Revenue, C = Capital			Appendix
	2006/07 £	2007/08 £	2008/09 £	
ERDF Consultant	£1,000			1
Tea Dance Project in West Leeds	£6,420			2
BARCA Youth Bank	£5,250			3
Fencing to Hall Lane/Tong Road Cemetery	£0.858			4

3.2 Small Grants & Skips

No	Organisation	Amount
Small Grants		
1	Whitecote Toddlers	£500.00
	Total	£500.00
Skips		
1	Snowdens Tenants association	90.00
2	Apollo x 2	180.00
3	YIP Project	90.00
	Total	360.00

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

Well Being projects support the actions contained in the Inner West Area Delivery Plan. This Plan contributes to the priorities of the Departmental, Council and Corporate Plans by aiming to create better neighbourhoods and confident communities.

5.0 LEGAL AND RESOURCE IMPLICATIONS

The financial resource implications of well-being projects will be processed through the Area Management's well-being budget. Staff resources will be provided by Area Management and partner agencies.

6.0 CONCLUSIONS

The well-being fund provides financial support for key projects in the Inner West Area.

5.0 RECOMMENDATIONS

5.1 The Area Committee is asked to:

- a) note the amount of Well-Being Budget remaining to the Inner West Area Committee.
- b) comment upon and approve where appropriate the requests for funding for large and small grants and skips from the Well Being Budget contained in the appendices to this report.

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Area Committee Well Being Fund
Commissioning of Service

Project Name: Community Capacity Building Project

Lead Organisation: Inner West & Inner South Area Management Teams

Project Summary: In 2004 Inner West Area Committee in partnership with Inner South Area Committee agreed to establish a community capacity building project designed to promote the economic stability of community based organisations in the 2 areas. The scheme was designed to assist organisations to secure access to European Funds and New Wortley Community Centre Volunteer Project and Community Café benefited from this assistance by accessing £104,000 of European Regional Development Funds. This was matched by a further £104,000 to ensure the further development and sustainability of New Wortley Community Centre and the services and facilities provided from the centre.

The consultant appointed to assist with this project has been of enormous help in securing this funding and supporting the project over the past 12 months. ERDF funding rules and quarterly returns are complicated and his advice has been invaluable in progressing the project which comes to an end in December 2007. However, it is necessary to ensure further funding to support the project in the future. Already through his contacts we are in negotiation with personnel from the South Yorkshire Key Fund who may be interested in assisting New Wortley after the project finishes.

The consultant has also been helpful in accessing other funds and currently we are working with the Sikh Temple to secure a Big Lottery award which will see the revitalisation of the centre as an additional facility for New Wortley.

This application seeks to retain the consultant for a further 12 months at a cost of £35,000 of which West and South Leeds are asked to find £15,000. To date £14,000 has been secured and **Inner West Area Committee are requested to approve £1,000 towards the cost of retaining the consultant.**

- **Outcomes (please summarise the main outcome / output / benefit the project will achieve):**
- Continued support with current projects to ensure financial probity, and to maximise use of the grant through his experience with Government Office.
- Further assistance in securing funding for other local projects and for continuation funding for New Wortley.

Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):

The full cost of the consultant per year is £35,000. of which £15,000 is to be found locally with the remainder being approved by Government Office Yorkshire and Humberside (GOYH). To date £5,000 has been approved by Re'new, £6,000 from Inner South Area Committee, £3,000 from The Learning Partnership **and £1,000 is sought from Inner West Area Committee.** (GOYH) have approved the match funding element of £20,000.

Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:

Beeston Hill, Holbeck and New Wortley neighbourhoods and those communities which immediately border onto them. (West & South Leeds Pact Area.

The application is made to Inner West Area Committee

State who will receive the funding for this project:

The funds will be managed by South Leeds Area Management Team

Area Committee Well-being Fund – Project Proposal
Inner West Area Committee

Appendix 2

Project Name: The Marvellous Armley Tea Dance

Lead Organisation: Armley Tea Dance

Project Delivery - How will the project be delivered? (list any partners involved in the project): Armley Tea Dance will run 6 Marvellous Armley Tea Dances at Interplay Theatre on Valentine's Day, Easter, VE Day, I Love West Leeds Festival, Autumn and Christmas in 2007. Working with attention to authentic vintage detail, the Tea Dances will work with Armley musicians and artists and promote each event across West Leeds, as well as regionally to relevant interest groups. The project will be supported by partners Interplay Theatre and I Love West Leeds Festival who will provide the venue for free and support and inclusion in the Festival and company publicity, including flyers, websites, radio and PR.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The very first Marvellous Armley Tea Dance played the opening of the 2006 I Love West Leeds Festival and was attended by 120 very enthusiastic West Leeds residents who drank tea, ate cakes and swung their partners to the sounds of Armley-based musicians, Miss Cara Robinson, Miss Sally Fairfax and Mr Joe Tatton.

The Marvellous Armley Tea Dance is far from an average Tea Dance. Angie and Donna, of Armley Tea Dance, openly admit that this project is an absolute labour of love and take sheer delight in taking their customers on a trip back to the 1940s and 50s. We absolutely refuse to do anything by half measures. We are almost fanatical about the whole event being vintage. Our efforts have not gone unnoticed. We have received many wonderful compliments about our attention to detail. We both have a passion for all things vintage and have a huge collection of 1950s tea sets and tablecloths. We both have a degree in Fashion Design. Angie has previously worked in theatre design and Donna is a trained visual merchandiser. Due to our backgrounds we have a real creative flair for dressing up a hall and thoroughly enjoy taking our customers on a visual and musical adventure back to the 1950s. Interplay Theatre is the ideal setting for the 1950s themed Tea Dances - the halls are decked with 200m of vintage bunting; the table set with vintage table cloths and tea sets; we even give out vintage bingo prizes.

For anyone who missed out on the 1950s and never learnt how to dance there is no need to worry. Our resident dance instructor, Mrs Viv Bolton from 'Spinz' Swing Jive classes of Pudsey takes you back in time and teaches everyone all the 1950s swing jive moves. In no time the entire dance floor is full of dancers both old and young. Very recently Viv has very kindly offered to run a series of dance classes in the summer leading up to the very special 'I Love West Leeds' festival tea dance. This means there is no excuse at all for those folks claiming to have two left feet. Lots of our customers come dressed in 1950s party dresses and suits and ties and we always present the best-dressed couple with a prize of a homemade cake made to a true 1950s recipe.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The project will run 6 Tea Dances across West Leeds for up to 150 local people each time. The Tea Dances aim to reach local people from all generations, each bringing their own experiences and expectations. In particular, it is a useful tool for community safety promotion, enabling older people to experience young people at a positive, shared event. The experience of the older generation is relevant and validated, when shared through the revival of the Tea Dance. Their memories are acknowledged and people across generations begin to develop an understanding and respect, which is fundamental to everyone feeling safe and part of their communities. Clearly, the Marvellous Armley Tea Dance provides an accessible and enjoyable opportunity for local people to participate in a community activity on a regular basis. The revival of Tea Dances has an appeal across generations and its central location and the afternoon timing of the events makes them easy and safe to attend for all. In particular, they will promote a sense of belonging and understanding that events in the community are welcoming and beneficial to be part of. This will break down barriers and perceived obstacles to greater community engagement in West Leeds and provide an opportunity for people from across the different centres to share memories, experiences and a sense of shared identity and community. Finally, the Marvellous Armley Tea Dance intends to contribute to longer term plans for regeneration in West Leeds. The attention to detail and authenticity associated with the Armley Tea Dance organisation brings people from across the region in to West Leeds; opens up the possibility of a citywide profile and commissioning of events both within West Leeds and further across the city and the real potential of a small business growing in the locality. Additionally this is one of the few occasions on which live music can be enjoyed in Armley and provides opportunities for local artists (all those involved from organisers to musicians are from Armley) to perform to their local audience and promote the area, positively changing perceptions of the locale and its communities.

Identify which geographic areas will benefit:

Armley, Bramley and Stanningley in inner West Leeds.

Project Cost . Please indicate;**How much the project will cost. (please list all partners and their contributions)**

Organisers (organise, design, promote, source, cook, present) x 2 x 6 events 18 days @ £100 pdpp:	3600.00
4 Waitresses x 6 events:	720.00
1 Compere x 6 events:	300.00
Band x 6 events:	900.00
PA hire x 6 events:	600.00
Flyers x 6 events:	600.00
Tea, cakes, refreshments etc £150 per event:	900.00
Marketing 3 days @ £250 + Festival:	1750.00
Hall Hire x 6 events:	600.00
Total:	12370.00
Income:	

Door takings + raffle:	3600.00
In-kind – Interplay (Hall hire)	600.00
In-kind – I Love West Leeds Festival (Marketing)	1750.00
Total:	5950.00

How much Well Being Funding is sought and breakdown between capital and revenue)

Revenue: £6420

Capital: £0

Who will be in receipt of the financial order. (name of the organisation and contact details)

Interplay Theatre Trust

Approved

Date

Not Approved

Date

Please return this form to Rebecca Boon, West Area Management Team, Pudsey Town Hall, Lowtown, Pudsey, Leeds, LS28 7BL or via email to rebecca.boon@leeds.gov.uk

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Area Committee Well-being Fund – Project Proposal
Inner West Area Committee

Project Name: West Leeds Youth Bank

Lead Organisation: BARCA-Leeds

Project Delivery - How will the project be delivered? (list any partners involved in the project): Funds are being sought by the young people on the Youth Bank panel for grant making to other groups of young people across the west Leeds area for purposeful and meaningful activities which will not only benefit themselves but also their communities.

Its is intended that BARCA-Leeds will be the lead organisation but working in close partnership with LCC youth service and other children & young people service providers in the West Leeds area in identifying young people to join the panel, but also to promote the scheme amongst young people they are in contact with. We also anticipate it will be fully supported by Children Leeds West membership organisations as it links into the west's implementation plan cross cutting theme Improving participation and involvement of children & young people

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

Youth Bank is an innovative grant making initiative run by young people for young people. Local Youth Banks provide small grants to fund young people's good ideas to benefit their own communities. Youth Bank is unique in that it is young people themselves who make decisions about who receives the money, about how their Youth Bank is managed and run and, through a Board of young people, also direct the UK-wide programme. Youth Bank advocates that young people should make decisions about funding that's intended for them. Youth Bank puts money directly into the hands of young people, enabling them to benefit their own communities and to ensure young people's priorities are being met.

The project meets a number of the every Child Matters Outcomes and links to key priorities in the area in that it contributes to developing new approaches to better provide for the needs of young people and develop links with jobs and skills and developing projects working towards raising aspirations, attainment and developing skills.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

Increased skills and abilities for young people to manage budgets

Increased self confidence of young people

Young people to learn new skills and gain accreditation/qualifications

Young people to gain more confidence in communication and working as equals with

their peers and adults as a team

More young people being involved in the planning, management and delivery of activities in their area.

Increased learning opportunities for young people to build skills for life.

Project Cost. Please indicate how much the project will cost? (List all partners and their contributions)

In order to ensure a manageable sized Youth Bank we have calculated that the initial cost of the project to be approx £100K over a three year period. This includes all cost associated with Staff and running the programme.

We anticipate we will secure £5000 from Youth Bank Uk's 5K2 funding which can be used towards staffing or non staffing cost, and it is intended to use this fund for training, publicity and other oncost rather than distribution as grants, we expect to hear by the beginning of November 06. Plus an additional 3 1/2 K from the Football foundation health living grant (current dispersed by youth Bank Uk) to distribute during the summer 07 – this will be confirmed spring 07

BARCA-Leeds is currently resourcing the staffing through existing budgets.

Identify which geographic areas will benefit:

West Leeds

Project Cost . Please indicate;

How much the project will cost. (please list all partners and their contributions)

Please see above and attached budget forecast for three years

How much Well Being Funding is sought and breakdown between capital and revenue)

£5000 in the first year of operation for distribution in grants

£250 to cover the License Fee

Total: £5250

Who will be in receipt of the financial order. (name of the organisation and contact details)

BARCA-Leeds

C/O Sue Rivington (Finance Manager) 0113 2209780

Approved

Date

Not Approved

Date

Please return this form to Rebecca Boon, West Area Management Team, c/o Armley One Stop Centre, 2 Stocks Hill, Armley Leeds. LS12 1QU or via email to rebecca.boon@leeds.gov.uk

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Area Committee Well Being Fund
Commissioning of Service

Project Name: Additional fencing to Hall Lane/Tong Road Cemetery

Lead Organisation: West Leeds Area Management team.

Project Summary:

To undertake additional fencing (61 metres) to Hall Lane/Tong Road Cemetery to further improve the community safety for the neighbourhoods adjoining the area – First Avenue.

To date over 200m of fencing has been installed on the boundary wall of First Avenue and the cemetery. This has been undertaken with funding from a range of sources namely : the Inner West Area Committee, Green Leeds, Leeds West Homes and Dept of Learning and Leisure, (Parks and Countryside). Evaluation of the project to date has shown that local people are very pleased with the fencing and it has considerably reduced the amount of opportunistic theft and break-ins to their properties as the fencing has prevented access to the back gardens and also stopped potential criminals using the cemetery as an escape route. The neighbourhood policing teams have also stated that the fencing scheme has significantly improved community safety and also the perception of safety in the area. Parks and Countryside are pleased because the fencing has enhanced the cemetery aesthetically and made it a safer place for people to visit.

Feedback from local people has asked that the fencing be extended a further 61m to give additional benefit to the project. This will cost £ £4,758. There is £3,900 remaining from the previous scheme leaving **a shortfall of £ 858.00**.

Outcomes (please summarise the main outcome / output / benefit the project will achieve):

- Improved community safety for local residents
- Improved safety for visitors to the cemetery.
- Enhancement of a public facility

Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):

Capital Funding of £858.00 (to be paid using revenue funding)

Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:

Application to Inner West Area Committee
New Wortley neighbourhood in Armley ward

State who will receive the funding for this project:

The funds will be managed by West Leeds Area Management Team



Originator: Steve Crocker

Tel: 3950966

Report of the West Leeds Area Manager

To: Inner West Area Committee

Date: 7 December 2006

Subject: Area Managers Report

Electoral Wards Affected:

Armley
Bramley

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides a short update for the Area Committee on the activities of Area Management in Inner West Leeds over the last three months to December 2006. This current report updates members about recent progress on delivering the Inner West Area Delivery Plan for 2006/7. The report also informs the Area Committee of the plans and activities of the West Leeds District Partnership and other partnerships within West Leeds.

1.0 Purpose of this report

1.1 This report updates the progress made in implementing the Area Delivery plan during the third quarter of the financial year 2006/7 and linking these to the corporate priorities of the City Council. The report also identifies progress being made through the support of our partner organisations on the West Leeds District Partnership.

2.0 Main Issues

CORPORATE PRIORITY THEME: ALL NEIGHBOURHOODS ARE SAFE, CLEAN, GREEN AND WELL MAINTAINED

West Leeds Country Park

- 2.1 Good progress has been made over the past three months in implementing the West Leeds Country Park. To date £1,493,000 has been secured from various funding sources for improvements in the Park. The following plans have been approved:
- 5300 way markings for footpaths, bridleways and cycle routes.
 - 46 interpretation boards
 - 74 directional signs
 - 10,000 general leaflets
 - 30,000 specific leaflets
- 2.2 Amongst the park improvement that have been approved is Armley Park - signage and interpretation boards installed, essential footpath improvements and landscaping completed along with refurbishment of tennis courts.
- 2.3 £40,000 of Greenspace Capital has been awarded to establish a skate park in Armley Park. Works will start shortly.
- 2.4 The Parks & Countryside Disability Officer in partnership with the Involvement Worker from the West Leeds Locality Development Scheme is auditing the trail for usage by the disabled. The audit is being done by the disabled participants on the scheme and the findings will be used to develop walk leaflets that will show the levels of accessibility on sections of the trail and what facilities can be utilised. A West Leeds Inner Area Committee well-being project grant of £500 has been obtained to fund travelling costs for the disabled group. Large sections of the Leeds Liverpool Canal towpath along with access routes leading to the towpath have been assessed.

Community Safety

- 2.5 Over the past three months the mobile youth bus scheme funded by Inner West Area Committee has commenced operation. The number of youth work sessions in the Inner area has hence increased by 12 per week, helping the youth service to achieve its “reach” targets.
- 2.6 In Leeds West Homes properties there have been successful tenancy sweep on Raynville's Multi Storey Flats. A successful Project Apollo sweep was held in September in the Armley Lodges area of Armley ward. Bramley is the current police hotspot in west for burglary, criminal damage and anti social behaviour and the target for the November Apollo operation will be Moorside.
- 2.7 The joint partnership work is continuing on the Broadleas. Interim ASBO orders have been issued against youths on Broadlea Grove. The new Youth Centre has now opened at the former Sandford Community Centre.
- 2.8 The restructure of the Neighbourhood Wardens service has now been finalised and approved. West Leeds currently has six wardens, two in Armley ward, two in Bramley and two in Farnley and Wortley ward. Three have permanent funding, the other three are funded from a variety of sources. A senior warden, Lynne Barnes has recently been appointed for the Fairfield and Rossfield area.

Streetscene

- 2.9 A community caretaking team has been recruited and is now working in the Fairfield area, based from the new Fairfield Community Centre. The Community Caretaking Team for Armley has yet to be appointed and consequently the previous CAST team are still operating in that ward at present.

- 2.10 Current funding under the Cleaner Cities programme has been allocated to treat 18 binyards in Inner West Leeds (Armley and the Aviaries). Work is also underway to establish a Fairfield Recycling Centre and a scheme at Wyther Park Road by Groundwork.

CORPORATE PRIORITY THEME: ALL COMMUNITIES ARE THRIVING AND HARMONIOUS PLACES WHERE PEOPLE ARE HAPPY TO LIVE

Community Cohesion

- 2.11 On Saturday 28th October 'Know your Community Day' was held to help bring the communities of West Leeds together – and provide information and entertainment for all, part of the District Partnership Community Cohesion work. It was well attended by all members of the community and everyone who attended gave positive feedback.
- 2.12 Entertainment was provided by Sikh drummers, morris dancers, martial arts experts and musicians. There were also ongoing craft and stall activities with food being provided by the Sikh temple and New Wortley Community Centre.
- 2.13 The day was organised jointly between Leeds West Homes and West Leeds Area Management and held at St Bartholomews Primary School, Armley.
- 2.14 A working group has been set up to take forward the work around BME and faith communities in West Leeds and it is planned that a similar event will take place next year.

Community Centres

- 2.15 (New) Moorside Tenants Association have taken over running the Moorside Community Centre, and the enthusiastic management committee have re-named themselves Moorside Community Association. They had their Open Day on Saturday 11th November and the centre was officially opened by the Lord Mayor. Over 600 local people attended the event together with service providers and money was raised towards the up keep of the centre.
- 2.16 (New) Moorside Tenants Association have had no previous experience in running a community centre. However, to support them in this endeavour the Dept of Neighbourhoods and Housing have leased the community centre to the group for 12 months on a reduced rent and the Inner West Area Committee have approved start-up funding of £2,000 revenue and £2000 capital. The lease will be reviewed after 12 months depending on the success achieved during the first year. They will also receive funds from Leeds West Homes. West Leeds Area Management team and Leeds West Homes continue to support with advice and with this assistance they have written a 'business plan' which details what they want to deliver and how they will raise revenue.
- 2.17 The association is working with West Leeds Healthy Living Network (WLHLN) as they have a guide to running community centres for groups called 'The Scrapbook' , which has examples of good practice and 'how to' guides. WLHLN could also provide community development work for the committee to assist them acquire skills in running a centre, similar to the work they have provided to Swinnow and Fairfield Community Centre Association and some members of the association have now attended courses on financial management etc., .
- 2.18 (New) Moorside Tenants Association are enthusiastic about running the centre and have approached some organisations who have agreed tentatively to run events or courses at the centre.
- 2.19 The centre is expected to be open Monday to Friday for regular programmes – a time table will be developed in the near future. Weekend access will be on a booking basis particularly for children's parties.

Housing

- 2.20 Leeds West Homes have now demolished the Highfield Gardens blocks and landscaped the site. Fencing has been completed on Wortley Heights and Towers and commenced on Clyde Court & Grange. There has been a demolition of empty flats on Fairfields. Phase 1 kitchens and bathrooms completed on Broadleas Estate.
- 2.21 Section 27 approval was obtained from the Department of Communities and Local Government to create three new ALMO companies. The appointment of Chief Officers, new Board Members, and creation of new senior management teams will be completed by Christmas 2006.
- 2.22 Leeds West Homes have undertaken an exercise to refocus spend to ensure decency targets are achieved by 2010.

Regeneration: West Leeds Gateway

- 2.23 A successful business event was held as part of the West Leeds Gateway Options Consultation at Farnell in One on Wednesday 8th November. Over 30 businesses from Armley and Farnley/Wortley attended. The Area Manager and Stephanie Burras from Leeds ahead did presentations. There was general support for the approach to revitalise the area and to improve Armley Town Centre. Specific comments were made on the need for the police and community safety to support businesses against crime and criminal damage, the concern about lack of affordable business sites in West Leeds due to the lack of new land for manufacturing and warehousing, and the need for decent car parking provision for Armley Town Street.
- 2.24 Other elements of the options consultation took place at New Wortley Community Centre, Armley One Stop Centre, Armley Moor Health Centre and West Leeds High School over the last six weeks. Planning Aid have been involved in the consultation at New Wortley.
- 2.25 The first appointments to the West Leeds Regeneration Team were made. Adrian Millward will lead the team from February 2007 and Nick Clarkson has now transferred from East Leeds as project assistant. The team will lead on the work both on West Leeds Gateway and the Leeds-Bradford corridor
- 2.26 Work has started to look at the future of Armley Mills. This three month study commenced in December 2006.

Local Area Management: New Wortley

- 2.27 Local Area management for New Wortley has gone from strength to strength this year designed to improve service delivery in this neighbourhood. The plan is championed by a senior police officer from the Pudsey/Weetwood Division who has kept everyone focused on the job in hand. The group comprises officers from a wide range of agencies including street scene, education welfare, youth service, environmental health, neighbourhood wardens, community safety, the headteachers from St.Bartholomew's and Castleton Primary Schools, Yorkshire Housing Association, West Leeds Family Learning Centre, West Yorkshire Fire Service, Leeds West Homes, and West Leeds Area Management team. Representation of local people is from New Wortley Residents Association and New Wortley Community Association.

- 2.28 Initially the LAMP was established in response to environmental problems and anti-social behaviour locally. 12 ASBOs were served. As of 25th October 2006 6 of these have been breached and the offenders are in prison. 2 recipients have been re-habilitated, 4 ASBOs appear to be being complied with and there is no information on one recipient. This initial response and continual monitoring has resulted in the neighbourhood becoming a quieter and safer place for the majority. Current issues are illegal motor-bike riding and the setting of fires which are both the focus for the neighbourhood policing team. Leaflets on responsible bike riding have recently been delivered. Combined police and warden surgeries held at the community centre are proving popular and useful. Further leaflets on those with ASBOs are being prepared for circulation within the neighbourhood.
- 2.29 Due to the LAMP strong working relationships have been established with the result that officers are working closer with the community. Fortnightly walkabouts of the neighbourhood take place with officers from Street Scene, the Wardens, Leeds West Homes Estate Management Officers and local residents. Again this has had significant impact with the major problems of litter being tackled with teams regularly working in the area.
- 2.30 Staffing problems continue to affect the amount of work undertaken with young people in New Wortley. However, Castleton Primary School has allowed football games to be take place using their facilities. A Youth Development worker has been appointed for Inner West who is able to work with 9-13 yrs old and hopefully this will benefit the neighbourhood. Funding has been secured to transform a room at the community centre into an ICT suite which it is hoped (staffing allowed) to function as a Cyber café in the evenings and which will be of interest to young people locally.
- 2.31 New Wortley Community Centre has staged various events which have been popular with all ages especially the Halloween Disco to which over 200 children and parents attended, and Children in Need day which raised over £300. Leeds PCT – west is leading with the Connexions Service and West Leeds Family Learning Centre to deliver ‘educational’ programmes to young adults not wishing to do traditional educational courses.
- 2.32 Leeds PCT west are delivering a number of health initiatives locally and in Armley which address issues such as Smoking Cessation, Contraception and Sexual Health Advice and Clinics, and are working to deliver government targets on under age pregnancies. (to reduce the number to 55% by 2010 – 10% per year). Baby Clinic takes place on Thursday afternoons and health visitors will soon be undertaking Food Hygiene courses so they can deliver weaning classes to young mums, this is also designed to impact on immunisation uptake which is low.
- 2.33 Much has been achieved over the past year and the neighbourhood has improved although there is the need to continue to re-inforce action especially concerning the environment and to develop better programmes of activities for young people. Next steps will be to focus actions and service plans down to the local neighbourhood of New Wortley and to address key government targets so that when the indices of deprivation are measured by the government in 2008 New Wortley neighbourhood will have moved from 1063 upwards towards 3,248 and therefore out of the bottom 10% of deprived neighbourhoods nationally.

Local Area Management: Wyther Improvement Group

- 2.34 A number of training and courses that have been offered recently, one parent has since gone on to an accountancy course; one to a fork lifting course; one into a clerical position and two have continued on to a counselling course. A money management course is also being arranged.
- 2.35 Work is under way on Community House. Leeds West Homes (LWH) have also agreed a package with the Tenants and Residents Association to provide basic flooring, fire safety equipment etc. The Tenants and Residents Association also need furniture, but offers of furniture have been made from various organizations, so this shouldn't be a problem.

- 2.36 WIG were successful in winning a Community and City Pride Award - Partnership of the Year. The aim of the project which was presented at a dinner at the Civic Hall which 8 people from WIG attended.
- 2.37 Groundwork have now carried out the consultation exercise for the environmental works on Wyther Park Road. A good response was received from residents and the plans are being prepared.
- 2.38 A local implementation plan is being drawn up around the issue of obesity and it was presented at the Children's Partnership Open Forum. Most of the actions emphasise prevention rather than cure.
- 2.39 A skipping workshop held in Raynville proved really popular and had led to daily skipping sessions in school. Raynville are even about to embark on a skipping tour to other schools.
- 2.40 Benefits training for frontline workers about how to promote benefits within the community and raise awareness of benefits had been successful and was well attended. Further sessions will take place in the New Year.
- 2.41 There are now four PCSO's on the Wythers instead of two. In the near future there will also be an extra police officer in the Bramley area who will be available to cover for the Armley police on their days off.
- 2.42 There are 8 youth workers about to be employed in the Armley area and hopefully once the Community House is completed, activities can be held there for young people.
- 2.43 Activities at half term included ice skating and a girls football day.

Leeds-Bradford corridor study

- 2.44 The study of regeneration opportunities in the Leeds Bradford Corridor has now commenced. Leeds City Council and Bradford Metropolitan District Council are jointly funding the study. The proposal will use as its basis the unique proximity of Leeds and Bradford (the 3rd and 6th largest cities in the UK) and their potential as an economic powerhouse and will seek to build a powerful 'cross border' initiative building on the recent positive officer links and co-operation and the strong political representation in the two areas at a senior level.
- 2.45 Tenders have been sought from five consultants to undertake a Regeneration Framework study for the area 2006-2016 to "spread the benefits of the growth of Leeds and Bradford City Centre to the communities of the Leeds Bradford Corridor". White Young Green has been appointed and has commenced work on the six month study. The issues cover the four key themes of:
- Development Economic Prosperity
 - Enhancing Transportation and Connectivity
 - Achieving Sustainable Improvements to Housing
 - Improving the image and appearance of the Leeds/Bradford Corridor
- 2.46 The baseline assessment will look at how the area is currently used and what economic activity is currently happening. It will look at the policy background and proposals in the area (for example Leeds/Bradford airport, West Leeds Country Park). The options stage will identify what land is available and possible uses, and what realistic options are there for the area, taking into account different levels of intervention and investment. Implementation will be of three or four deliverable projects for both cities to undertake, with a clear guidance on the governance arrangements and how to foster better working between the two cities to benefit from our proximity. A parallel and concurrent transport study is to be undertaken by Metro. The work will inform the Local Development Framework as supplementary documentation.

- 2.47 Key issues of the study include
- What action will enhance the character and attractiveness of the existing corridor?
 - How can we enhance the corridors potential to accommodate respective city growth needs?
 - How can we best improve inter-city transport capacity / reducing inter-connection barriers?
 - What are the specific housing problems/opportunities which are common to both cities?
 - Should Leeds and Bradford be allowed to merge physically?

Leeds Bradford Northern Challenge Fund bid

- 2.48 As part of the cooperative work between the two cities a £28 million housing bid has been submitted. This is a pioneering proposal to provide affordable housing, create jobs and raise aspirations for employment, particularly in the construction industry. The bid is led by Firebird JVC in partnership with Bradford Community Housing Trust and Leeds West Homes and has the full and active support of the City of Bradford Metropolitan District Council and Leeds City Council. There will be a strong commercial element incorporating retail, offices and social/community enterprise that will, in the first instance, seek to link into the Local Enterprise Growth Initiative recently awarded to Bradford and that Leeds is seeking to obtain in the current bidding round. The intention is to diversify tenure by providing modern, low cost, state of the art, high eco-efficiency homes that will plug a market gap, with additional potential to change the use of some land from residential to employment.
- 2.49 If successful the challenge fund bid will create 1000 new homes for rent or sale and renovate a further 2,800. The programme would create 50 new jobs, 750 temporary jobs and 50 training places by 2012/13.

Town and District Centres

- 2.50 The final version of the Armley Town Centre regeneration Business Case was approved by Asset Management Group in October for progression to detailed design stage. Total cost of the scheme is over £700,000 Key aspects of the scheme are:
- Tree planting
 - Painting CCTV mast
 - Information signage
 - Lighting columns to be upgraded to heritage style
 - Hall Road Public realm work: new pavement and street furniture
 - Street furniture for rest of the centre
 - Gelder Road: one way system
 - Pavement resurfacing
- 2.51 Also in October the Heritage Lottery announced £1,090,000 grant plus £25,000 development funding for Armley Town Street. The money will be used to repair key listed buildings and to restore Upper Town Street especially to its former glory.
- 2.52 In Bramley Town Centre, planning permission was finally awarded in September to Halladale Investments for the improvements to the centre. The investment includes three new shops, a new covered walkway, improvements to the rear entrance and two new outlets next to the rear car park. The whole scheme value will be in excess of £1.5 million.

CORPORATE PRIORITY THEME: TRANSFORMING OUR SERVICES

Children Services and ALMOs

- 2.53 An update on the progress of the implementation of the Every Child Matters project and on the future of ALMOs are presented elsewhere on this agenda.

Health Service

- 2.54 The new Leeds PCT has been established with Chris Outram as the Chief Executive. Other appointments are as follows:
- Dr Ian Cameron – Director of Public Health
Ms Philomena Corrigan – Executive Director of Care Services
Matt Walsh – Executive Director of Commissioning
Lynton Tremayne – Chief Information Officer
- 2.55 The need for the PCT to retain the ability to work at a local as well as city-wide level was a clear theme during the consultation on the proposal for a single Leeds PCT and was reflected in the general conditions which the Department of Health has applied to the new PCTs:
- that all PCTs must retain and build on current partnership arrangements
 - that a strong locality identity must be retained, and where necessary locality structures should be put in place.
- 2.56 Key issues requiring a local focus include:
- Provision of community services
 - Partnership working, particularly involvement in District Partnerships and links with Area Committees, including a strong focus on public health
- 2.56 The identification of five Interim Lead Directors will ensure that, from the outset, the benefits of local working are retained within the context of a single Primary Care Trust. In West Leeds the Interim Lead Director is Chris Reid, the Partnership Lead is Jon Fear and the provision lead is Paul Morrin.
- 2.57 Kuldip Bharj, the former chair of West Leeds PCT is now a new board member of Leeds PCT. Kuldip will therefore be relinquishing her role as chair of West Leeds District Partnerships. Brian Marsden will be the new Leeds PCT link on the West Leeds District Partnership.

Area Management Review

- 2.58 The Area Management review is underway. KPMG have completed an Area Management Audit. Two sessions held with Senior Area Management Staff to look at KPMG audit and feed into review. An issues and options paper is to be completed by December 2006.

Inner West Area Delivery Plan

- 2.59 The Inner West Area Delivery Plan 2007/8 is being prepared with a draft to be presented to Area Committee in February 2007. The plan will take account of likely continuation of revenue wellbeing funding rolled forward at current levels and a new three year tranche of capital funding. As well as sections on streetscene, regeneration, community safety, and youth service this new plan will also include area plans for environmental health.

CORPORATE PRIORITY THEME : BETTER PARTNERSHIP WORKING

West Leeds District Partnership

- 2.60 West Leeds District Partnership Executive met on Friday 15th Sept at St John the Evangelist Church Hall, Wortley. The Executive received a report from Mariana Pexton on progress to implement the Every Child Matters pilot in West Leeds. This work aims to better integrate services and improve outcomes and opportunities for children in West area. The Partnership agreed to support the work and to allocate the partner resources required to undertake this work.

- 2.61 Dinah Clark from Leeds Initiative was welcomed to the Executive as the new link between the West Leeds District Partnership and the Leeds Initiative. Tom Maynard was welcomed as the second Leeds VOICE representative for Community & Voluntary groups.
- 2.62 The Partnership Executive supported a proposal to establish a Catalyst Centre- an Enterprise Centre for the area - based at West Leeds Family Learning Centre as part of the Leeds Enterprise Growth Initiative (LEGI). The decision on LEGI funding was expected by December but in the meantime a business case was to be drawn up.
- 2.63 Building Schools for the Future: the Partnership Executive received an update from Claire Hellewell (Education Leeds) on the Building Schools for the Future programme in West. This is a £200m investment programme that will lead to the renewing or rebuilding of all the high schools in West Leeds over the next 5 years.
- 2.64 Respect Action Plan the Partnership Executive received a report by Gill Hunter, West Area Community Safety Co-ordinator on the proposed implementation of the “Respect” plan in Leeds. This included the development of intensive family support programmes dispersed tenancies and additional youth work provision.

Celebrating Success in West

- 2.65 This year for the first time the West Leeds District Partnership offered awards given to local people and organisations that had performed outstandingly in implementing the objectives of “Strategy for Success”. The awards were given at the “Celebrating Success in West Leeds” event on 29th September at Stanningley Rugby Club. The winners in the various categories were as follows: Thriving Places: Michelle McGill (New Wortley Residents Association); Health & Wellbeing: Dawn Bailey (West Leeds PCT); Environment: Hazel & David Boutle (Armley Common Rights Trust) Transport: Martyn Smith (Bramley Elderly Action); Enterprise & Economy: Farnell In One Culture: Jane Earnshaw (Interplay) Children & Learning: Pauline Gavin (St Bartholomew's Primary school) Harmonious Communities: Howard Bradley (Farsley Youth Development Project).
- 2.66 Next meeting of the West Leeds District Partnership is 15th December at Armley One Stop. The main topics for consideration are Transport and Economic Development.

3.0 Implications for Council Policy and Governance

- 3.1 The work of the West Leeds Area Management Team in delivering the Area Delivery Plan for Inner West Leeds is part of the Council’s corporate agenda in achieving closer working and better services.

4.0 Legal and Resource Implications

- 4.1 The Area Delivery Plan and the Strategy Success are administered through West Leeds Area Management team. This report had indicated that new resources that have been brought into the West wedge to tackle the problems identified in plans.

5.0 Recommendation

- 5.1 Inner West Area Committee members are invited to note the contents of the report and to comment on any aspect of the Area Team’s activities.

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Originator: Carole Clark

Tel: 3951968

Report of the Director of Neighbourhoods and Housing

Inner West Area Committee

Date: 7 December 2006

Subject: Armley Town Street Improvements

Electoral Wards Affected:

**Armley
Bramley & Stanningley**

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This reports provides members with an update on progress on the Armley Town and District Centre Project, and on the bid to Heritage Lottery for Townscape Heritage Funding.

Members are asked to note the update on progress on these schemes and support a recommendation to use the council's Town and District Centre capital funding as match for the Heritage Lottery funding.

1.0 Purpose Of This Report

1.1 The purpose of this report is to provide Members with an update on progress on two improvement programmes for Armley Town Street:

Town and District Centre Improvements

Townscape Heritage Initiative

2.0 Background Information

Armley Town Street has been identified as an area in need of comprehensive improvements to encourage new business to the area, and to provide a safer, more attractive environment for shoppers and businesses. Funding has been sought from the Council's Town and District Capital Programme and from the Heritage Lottery to undertake improvements.

3.0 Main Issues

3.1 Town and District Centre Improvements

Following the completion of the Feasibility Study, West Leeds Area Management Team prepared a detailed Business Case for submission to the Asset Management Group on 20 October 2006 which has identified the extent of the works to be carried out in Armley as part of this regeneration programme.

Asset Management Group agreed for the following works to proceed:

- (i) Pavement resurfacing on Armley Town Street.
- (ii) Planting of semi-mature urban trees with cast iron grilles and metal tree guards.
- (iii) Lighting columns to be upgraded to Heritage Style.
- (iv) Re-Painting of the CCTV columns to match the new heritage street lighting.
- (v) Supply and fix modern information boards and gateway signage features.
- (vi) New steel benches, litter bins, cycle rack and provision for a piece of artwork, a sculpture
or similar at the junction of Hall Lane/Town Street to create an attractive public space.
- (vii) New street furniture including steel benches and litter bins, cycle racks, new pedestrian guard rails, new decorative railings and panels with fixings for hanging baskets to the front of Denison Hall.
- (viii) Gelder Road: one-way system.

3.1.2 Detailed designs will now be prepared by the council's Strategic Design Alliance based the feasibility study undertaken earlier this year. Discussions will be held with the Strategic Design Alliance to ensure that the proposed works are sympathetic to the aims of the Townscape Heritage Initiative referred to in paragraph 3. The designs will be available for the public to view at Armley One Stop Centre once they are completed.

3.1.3 The total cost of these works is estimated to be in the region of £700,000.

3.2 Townscape Heritage Initiative.

3.2.1 Members are aware that a Stage 1 application has been made to Heritage Lottery for funding for a Townscape Heritage Initiative Scheme for Armley to provide funding for improvements to buildings of heritage value. The total project costs are

estimated to be £1,763,200.

- 3.2.2 The stage 1 application has been successful, and we are now in a position to work up a detailed proposal for undertaking improvements which will include building repairs, restoring architectural detail, and public realm work.
- 3.2.3 A development grant has been offered from Heritage Lottery of £25,000 to undertake this work, (83.3% of the total development work cost of £30,000). The other £5000 will be provided by the Council from an underspend on the West Regeneration Team Neighbourhood Renewal Budget.
- 3.2.4 The detailed Stage 2 bid must be submitted by 31 October 2007. Heritage Lottery have indicated that they do not expect our final grant request to exceed £1,090,000, 62% of the estimated total project cost of £1,763,200, with the council providing the balance, of £673,200.
- 3.2.5 The options for providing this match funding from the council are:
- (i) Use the the Town and District Centre Funding to match the Heritage Lottery Funding, demonstrating the Council's commitment to investing in Armley Town Street. The implications for this option are that the Town and District Centre improvements will be delayed until 2008 as they cannot start ahead of the Townscape Heritage works.
 - (ii) Apply to the Council's capital programme for additional funding to use as match for the Heritage Lottery grant. Advice from the Neighbourhoods and Housing Major Project Teams is that this is a high risk option as it is unlikely that funding will be forthcoming from the capital programme.
- 3.2.6 The recommended option is to use the Town and District Centre funding as match for the Heritage Lottery funding.

4.0 Implications For Council Policy And Governance

- 4.1 Improvements to Armley Town Street will contribute to two of the strategic outcomes in the Council's Corporate plan, all neighbourhoods are safe, clean, green and well maintained and all communities are thriving and harmonious communities where people are happy to live.
- 4.2 Consultations have been carried out with local members, Armley Forum, local businesses and the wider community through an exhibition at Armley One Stop Centre.

5.0 Legal And Resource Implications

- 5.1 Match funding of £5000 will be required for the Heritage Lottery Stage 1 application. The original intention was to seek this match from the Well-being fund, however there is limited funding remaining for this financial year, and other applications for the well-being. Therefore, the match will be provided from an underspend on the West Regeneration Team Neighbourhood Renewal budget.
- 5.2 For the stage 2 bid, based on the estimates of the total project costs, match funding of £673,200 will be required from the council as outlined in paragraph 3 of this

report. It is recommended that the Town and District Centre fund should be used as the council's match funding for the Townscape Heritage Initiative bid.

- 5.3 Initially these schemes will be project managed by a team of officers from the West Area Management Team, the Council's Major Projects Team and the Development Department. Once the West Regeneration Team is fully appointed, they will take over responsibility from the Area Management Team.

6 **Conclusions**

- 6.1 The Town and District Centre Funding, and the Heritage Lottery Funding will contribute to improving Armley Town Street through the repair and restoration of buildings of heritage value, and improvements to the public realm. These improvements will provide a more attractive environment for shoppers and local businesses.

7 **Recommendations**

- 7.1 Members are asked to note progress to date on the Town and District Centre improvements, and the success of the Stage 1 Heritage Lottery application and support the recommendation to use the Town and District Centre funding as match for the Heritage Lottery Funding.

Agenda Item 13

Originator:Victoria Sinclair

Tel: 0113 2762851

Inner West Area Committee

Date: 7th December 2006

Subject: **Listening Ear Community Counselling Service provided by Womens Health Matters (WHM)**

Electoral Wards Affected: Armley Bramley & Stanningley	Specific Implications For: Ethnic minorities <input type="checkbox"/> Women <input checked="" type="checkbox"/> Disabled people <input type="checkbox"/> Narrowing the Gap <input type="checkbox"/>	
Council Function <input checked="" type="checkbox"/>	Delegated Executive Function available for Call In <input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>

Executive Summary

1. Despite funding uncertainty and the set back of losing the venue, Listening Ear has continued to provide a community counselling service for women in West Leeds over the last year. The service has now sourced a range of new venues in the community, taken on new counsellors and been able to take new referrals. The service has strong links with other agencies in the community and has evaluated its service via clients, counsellors and referrers. The funding for next year is not secure as yet but ongoing negotiations with PCT and other bodies is progressing. The service demonstrates a range of benefits to the community in West Leeds and there would be a significant impact on the community if the service were to close.

1.0 Purpose Of This Report

- 1.1 To update the Area Committee on the work of Listening Ear over the last year.

2.0 Background Information

- 2.1 Funding insecurities at the end of last year were followed by the sudden closure of Sandford Community Centre in April 2006. Despite these difficulties, Listening Ear continued to deliver counselling sessions to its existing clients. For a period of time we were unable to take on new clients. Following the appointment of our new Co-ordinator in early August, the service has focused on increasing the number of venues available for counselling, recruitment of new counsellors and raising the number of sessions available to clients. The benefits of having a variety of

community- based venues can only serve to increase service accessibility for women in West Leeds.

- 2.2 Current funding is provided by : PCT (£15,000), Inner West Area Committee (£20,000) and West Leeds Healthy Living Network (£5,000).
- 2.3 The West PCT Mental Health Project, led by Dave Rigby, submitted the recommendations of its research in a report to the Project Steering Group in September 2006. The report recommended Listening Ear and BARCA-Leeds to provide a counselling service for West Leeds. The Steering Group concluded that, if the PCT was to commission a counselling service, it would have to go out to tender. The research report was amended accordingly and submitted to the Mental Health Modernisation Team. We are currently awaiting decisions on tendering for counselling services, which we would be in a position to bid for depending on the timescale (ie we are currently funded to March 31st 2007).
- 2.4 We are following up other potential funding leads including talking to charitable trusts.

3.0 Main Issues

- 3.1 New venues have been sourced this year. These include Hollybush Children's Centre (Mondays & Thursdays); New Wortley Community Centre (Mondays & Thursdays); Sure Start Bramley (Wednesdays) and The Manor, BARCA-Leeds (Tuesdays)
- 3.2 We are also in the preliminary stages of setting up a service within Highfield Medical Centre, Bramley with a view to offering sessions on Wednesdays and Fridays. The Friday slot will enable us to offer early evening appointments for those women who are working and have difficulty getting time off.
- 3.3 Since September we have recruited 3 new volunteer counsellors and have 3 more in the first stages of application. When fully recruited, this will bring the total of counsellors to our target of 10. We are also taking on 2 new 2nd year counselling Diploma students in the New Year.
- 3.4 Each of our counsellors brings individual skills, expertise and experience that enables us to offer a well-rounded, holistic approach. For example one of our new counsellors holds a second level British Sign Language (BSL) qualification. This offers women in West Leeds who use BSL greater access to a service in their area.
- 3.5 Since the difficulties in the first half of the year when we were unable to take on new referrals, the service has been able to increase its client base. We currently provide a service for 20 women and we are now receiving an average of 3 new referrals each week.
- 3.6 LE has strong and positive working relationships with many agencies across West Leeds. We work closely with Primary Care Mental Health Workers (PCMHW), GPs,

Bramley Surestart, local Children's Centres and BARCA-Leeds. These links are the source of most of our referrals. The service also has citywide links with both the statutory and voluntary sector including Volition, Alliance of Counselling Agencies, MIND, Mental Health Teams, Leeds Womens Aid etc. Establishing and maintaining positive working links both locally and city wide ensures that the women of West Leeds have greater access to services that can meet their individual needs and improve their lives.

- 3.7 LE has systems in place to allow ongoing evaluation. Methods of data collection have included user satisfaction surveys, documentary analysis and activity data analysis
- 3.8 Clients are asked to complete an evaluation of the service which includes how they were feeling and what issues they were bringing at the start of therapy, how they felt and any changes they have made at the end of therapy. They are also asked to comment on the pre-counselling process and also how they have experienced their counsellor. Client feedback has shown that 80% had felt that counselling helped a lot and that their circumstances had improved. In respect of the process of gaining access to Listening Ear 90% of clients had felt that this was clear, efficient and welcoming. The waiting period for initial assessment was generally no longer than 2 weeks and allocation of counsellor up to one month. Some clients had expressed a desire for out of working -hours appointments and as a direct result of this feedback we are currently in the process of setting this up.
- 3.9 Referrers are periodically requested to complete a questionnaire about the process of referring women to Listening Ear. PCMHWS report that response to referrals has been timely and appropriate. They also find the service useful because it is free and more importantly because it is provided locally in non -NHS establishments. Feedback from other counselling agencies has shown that LE is useful because it offers medium to long-term therapy.
- 3.9.1 Counsellors at LE all work on a voluntary basis and receive clinical supervision in accordance with guidelines set down by the British Association of Counselling and Psychotherapy (BACP) of which WHM is a member. Most of our counsellors commit to working between 3 and 6 hours per week. Feedback from counsellors is generally received through monthly supervision and team meetings. The counselling team reports that the venues they work in are of an appropriate standard – comfortable, welcoming and offer a reasonable standard of client confidentiality. Bramley Community Centre was evaluated as not being conducive to counselling and as a direct result of this feedback, which was echoed in client evaluations', this venue is now only used for initial assessments carried out by the LE coordinator.
- 3.9.2 Referrals April – November : GPs - 39.5%; PCMHWS - 16.5%; Sure Start – 16.5%; Other Counselling Agencies – 16.5%; Self - 11%
- 3.9.3 New clients April – November : Armley – 50%; Bramley – 28%; Outer West - 22%.
- 3.9.4 To consolidate current venues; Increase work with GPs and PCMHWS; development of Therapeutic Group Work in the community to compliment the counselling service; to

introduce the use of CORE (a tool for measuring clinical outcomes) in January 2007. (this involves using a global index of distress which may be compared with benchmark data collected for UK clinical and non-clinical populations).

4.0 Implications For Council Policy And Governance

- 4.1 The BACP recommends 1.5 counselling hours per week per 1000 practice population. The West PCT Mental Report suggests that 1 hour 1000 is a more achievable aspiration for West Leeds. With an adult population of 91,500 this proposes around 90 hours of counselling per week be set as a target for the area. Apart from LE, current provision of free to the client counselling in West Leeds consists of approx 11 sessions for parents of children under 4yrs per week via Sure Start, 2 sessions for Asian women per week via DOSTI and approx 5 sessions via Armley Counselling (excluding prison counselling).
- 4.1.1 The findings from this indicate a shortfall of approx 50 hours per week compared with the proposed target of 90 hours per week. If LE were to close then there would be next to nothing available for women in West Leeds.
- 4.1.2 Findings, also highlighted in the West Mental Health Project report, show an estimated 8,500 people with anxiety and/or depression in West Leeds.
- 4.1.3 Our own initial assessments show that approximately 70% of women have presented with issues of depression, anxiety or stress related problems.
- 4.1.4 Feedback from PCMHW has shown that if Listening Ear wasn't available they would refer to Surestart or Psychology, otherwise it would mean referring clients city wide.
- 4.1.5 Past research has shown that women in West Leeds do not access city centre services and therefore need local provision.
- 4.1.6 Feedback from client evaluation has highlighted the need for women only service especially for women who have experienced violence/oppression by men. Women have said that they would have not felt safe had the service been for men and women.
- 4.1.7 WHM has been working in West Leeds for many years and has sound local knowledge and good links with agencies in the West and also citywide. This level of trust is vital for community cohesion work.
- 4.1.8 WHM is flexible and adaptable to changing needs eg we were able to keep the counselling service going despite funding uncertainties and sudden loss of venue. This example also demonstrates the level of trust that the women have in us when they kept coming and continued to value the counselling they were receiving.
- 4.1.9 WHM is seen as the voice of women in the city via work with them on the ground.

5.0 **Recommendations**

Area Committee to note this report.

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Originator: John Statham

Tel: 0113 2243233

Report of the Director of Neighbourhoods and Housing

Inner West Area Committee

Date: 7th December 2006

Subject: ALMO Review

Electoral Wards Affected:
Armley,
Bramley & Stanningley

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides an update along with the attached presentation on the progress to date with the review of ALMOs in Leeds

1.0 Purpose Of This Report

1.1 The purpose of this report is to advise members of the progress of the review of ALMOs in Leeds. A presentation is also attached to give members further information.

2.0 Background Information

2.1 The purpose of the ALMO review is to ensure that there are financially sustainable ALMOs in Leeds.

2.2 A report to the Executive Board of 5th July 2006 set out the reasons for changing the configuration of ALMOs in Leeds. The report highlighted the:

- Changes to DCLG guidance on the size of ALMOs
- Reductions in stock numbers to date and the potential future reduction

- Difficulties in the governance relationships
- Financial viability for ALMOs in Leeds
- The DCLG's future vision for ALMOs

2.3 For all of the above reasons it was concluded that Leeds should not continue to operate with six ALMOs.

2.4 The report to the Executive Board in July recommended that the Council should ballot tenants on the options of 1 or 3 ALMOs. The 3 ALMO option will be constituted by W and NW, NE, E and the EASEL area of SE, and S with the remainder of SE. There was a broad consensus across the boards and amongst Members in favour of 3 ALMOs. It was agreed that the Council stated its preference to tenants for this option and that tenants should be balloted on the two alternatives.

2.5 The ballot paper gave a simple explanation of the reason for the ballot and asked tenants to choose between a single ALMO and three ALMOs. Tenants also received a newsletter to help them make a decision. The result of the ballot was:

Total number of eligible voters	71,143	100%
Total votes cast	25,192	35.7%

Votes cast for one ALMO	10,776	42.8%
Votes cast for three ALMOs	14,416	57.2%

3.0 Transition Arrangements

3.1 The transition has been broken into three project areas

- Infrastructure – support services, IT, communication, TUPE, branding
- Service Delivery – Performance, contracts, capital programmes
- Governance – Legal, company set up, inspection, company governance arrangements

3.2 Each of these projects are being broken down into three categories

- What must be done now
- What do we need to begin and plan for
- What can be left until after April 2007

3.3 Key tasks to be completed before the end of January 2007 are

- Appoint the three chief officers
- Establish the three companies
- Obtain a revised s.27 approval from the DCLG
- Appoint the new Boards
- Transfer the senior management teams to the new companies
- Appoint the new senior management teams
- Produce the TUPE list

4.0 Conclusion

- 4.1 The ALMO review is on track and is project managed by the ALMO chief officers and senior managers from the department of Neighbourhoods and Housing. This group meets fortnightly to monitor progress. There are regular reports to the Executive Board to ensure that the necessary authority is in place.
- 4.2 One of the key issues in the review and one which the Committee might like a briefing at a later date is the creation of Area Panels which will report to the Boards on local issues. Draft terms of reference are under consultation at present and these will be finalized during the early part of 2007.

5.0 Recommendations

- 5.1 Members of the Inner West Area Management Committee are asked to note this report and advise on the nature of any future briefings.

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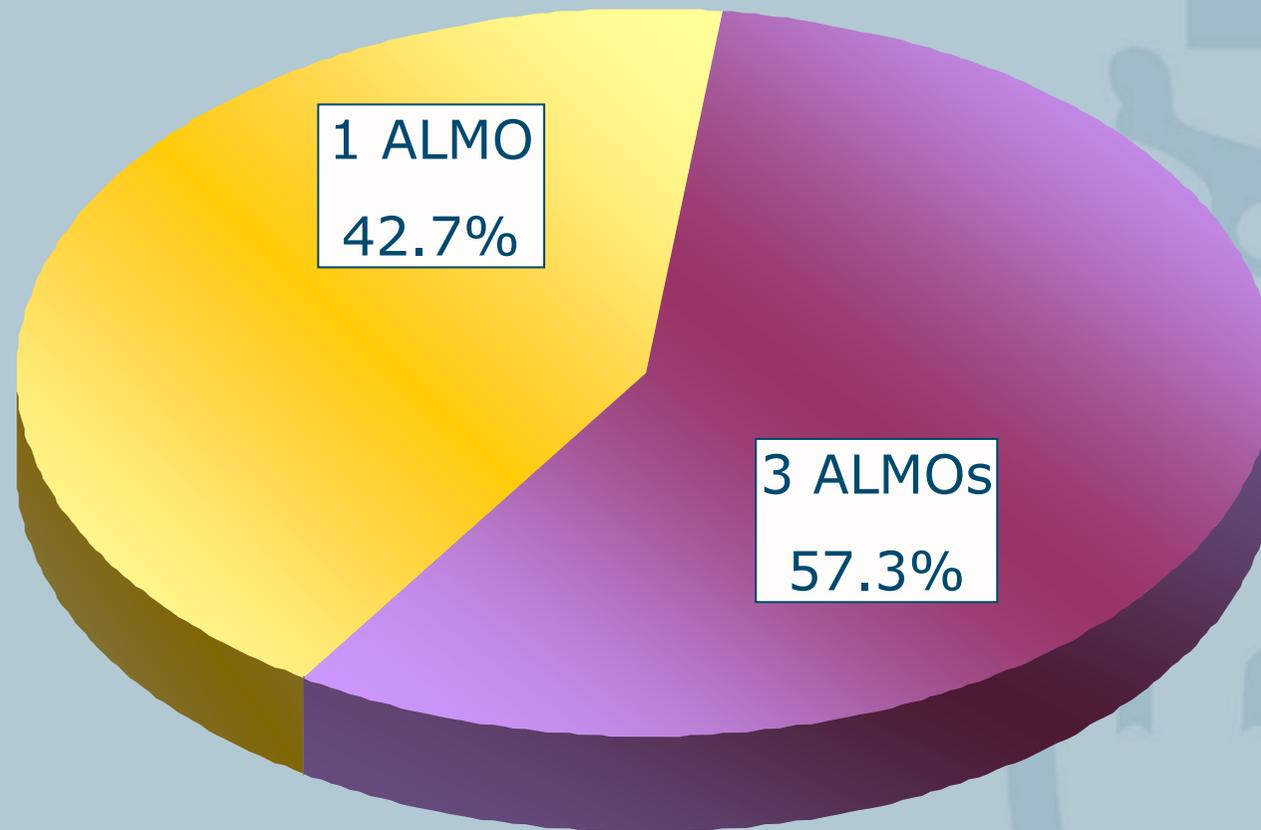
ALMO REVIEW 2006 Update



The Ballot



Ballot Result



	One ALMO	Three ALMOs
Leeds East Homes	2005	2247
Leeds North East Homes	1213	1365
Leeds North West Homes	1901	2639
Leeds South Homes	2347	2629
Leeds South East Homes	1044	2636
Leeds West Homes	2095	2680
Leaseholder	171	220
TOTAL	10,776	14,416

Government response

Department for
**Communities and
Local Government**

- Pleased with turnout of the ballot
- Clear result
- Go ahead for implementation
- Simple arrangements for transfer responsibilities etc.

LCC Executive Board



- Noted result
- Approved formation 3 new ALMOs

6 ALMOs



- 

LEEDS EAST homes
- 

LEEDS NORTH WEST homes
- 

LEEDS NORTH EAST homes
- 

LEEDS SOUTH homes
- 

LEEDS SOUTH EAST homes
- 

LEEDS WEST homes

New ALMOs



What happens next?

- Executive Board
 - Report in October
 - Outlining governance arrangements
 - Arrangements for the new Boards
 - Area Panel Proposals

Project Management

Project Planning

- LCC Departmental Managers and ALMO Chief Officers will manage the project
- Leeds Met. University will run the plan
- 2 weekly meetings
- Monthly reports to Executive Board

Project Planning

Project broken down into 3 groups

- Governance
- Service Delivery
- Infrastructure

Project Planning - Governance

- Transitional arrangements
- Setting up New Companies
- Setting up Boards and Panels
- Management Agreement
- TUPE
- Inspections

Project Planning – Service Delivery

- Performance & Service Improvement
- Tenant Consultation
- Staffing & operational arrangements
- Policies & procedures

Project Planning – Service Delivery

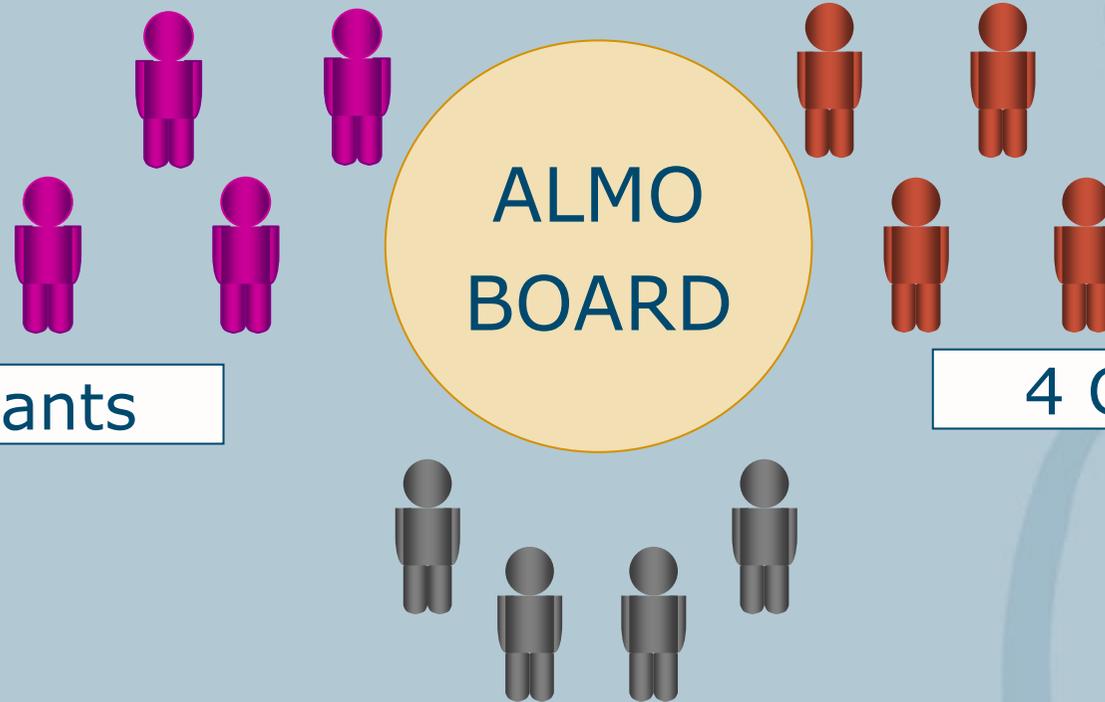
- Business Planning
- Capital Programme
- Service Contracts
- Leases/Buildings

Project Planning – Infrastructure

- Human Resources
- Finance
- Administrative arrangements
- Information Technology
- Marketing & Communications

ALMO Board Proposals

Proposed Board Size



4 Tenants

4 Councillors

4 Independent members

Board Appointments

Tenant Members

- Appointments via an Interview process
- Representatives from across the new ALMOs
- Current members will be given the opportunity to apply for places

Board Appointments

Councillors

- Currently nominated by Area Management Committees
- New proposal – nominated by Political Groups

Board Appointments

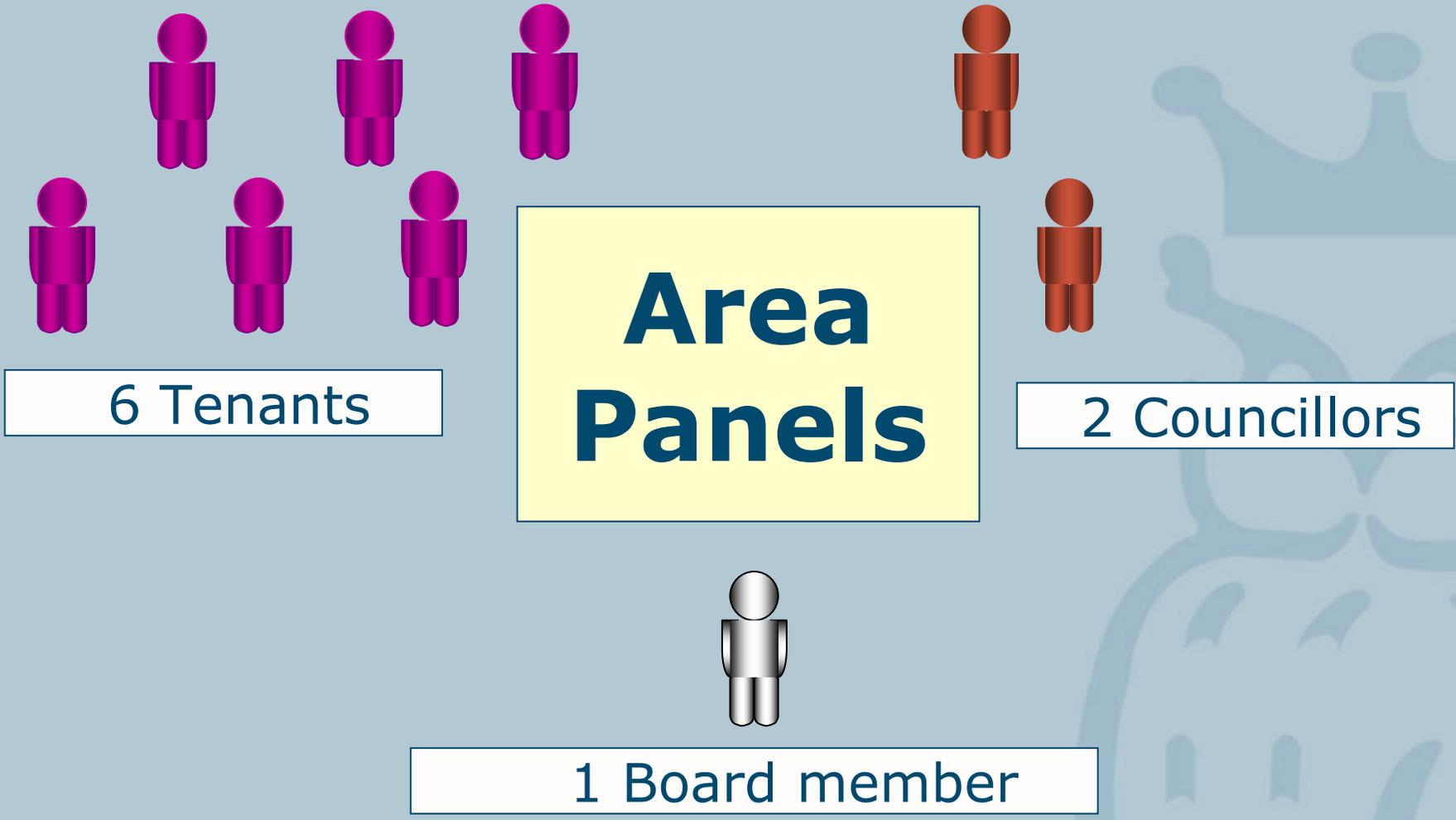
Independent Members

- Current members will be given the opportunity to apply for places
 - Retaining expertise & continuity
- Interview process
 - Skills, Knowledge, Experience
- Vacancies advertised

Area Panel Proposals

Area Panels

- At least 3 in each new ALMO
- Own Budgets
- Brings together local communities
- Opportunities for more tenant involvement
- Local focus on local issues



Area Panels - responsibilities

- Budget responsibility
- Business Plan and Delivery Plan
- Tenant Inspection
- Performance
- Tenant Participation
- Tenancy Management
- Repairs and Improvements
- Lettings
- Tenant Satisfaction
- Staffing issues
- Service development

How can you help?

Look at
the proposals

Tell LTF
what you
think

Discuss them
with your
associations

Deadline
30th October



Originator: M Pexton

Tel: 214 3977

Report of the Director of Children's Services

Inner West Area Committee

Date: 7 December

Subject: Children's trust arrangements for Leeds

Electoral Wards Affected:

All

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

Children's trust arrangements for Leeds have been approved by Leeds City Council and are in the process of being implemented. The report describes the main elements and begins to set out how the arrangements will work to improve the lives of children, young people and their parents and carers. It also describes further work to be done to make some of the elements work in practice, including the 'locality' aspects of the children's trust arrangements.

1.0 Purpose of this report

On 20 September 2006, Executive Board approved proposals by the Director of Children's Services for children's trust arrangements to provide a framework for significantly improving the lives of children and young people in Leeds.

The purpose of this report is to provide Area Committee Members with a report on progress in implementing the Children Act and to summarise the children's trust arrangements that are being adopted in Leeds.

The report is intended to help Area Committees consider their role in improving the lives of children and young people at a local level.

2.0 Background Information

- 2.1 The 2004 Children Act placed a duty on all local authorities to appoint a Lead Member for Children's Services and a Director of Children's Services. Their brief is to review, lead and transform the delivery of services in a way that makes all agencies whose work touches the lives of children and young people act in partnership and co-operation, providing their services in a joined-up way.
- 2.2 The Director of Children's Services, Rosemary Archer, took up her post in March 2006 and Councillor Richard Brett was appointed Lead Executive Member for Children's Services in May 2006. The Director is supported by a small unit of staff temporarily seconded from various parts of the Council. The Lead Executive Member is supported by an Executive Member for Learning and two Lead Members for Children's Services.
- 2.3 A further response to the Children Act 2004 was the formation of a city-wide partnership, known as Children Leeds, and which is part of the city's Local Strategic Partnership, the Leeds Initiative. This highly inclusive partnership has worked to set the city's vision for its children and young people and in July this year, Leeds published its first-ever Children and Young People's Plan. The vision, as set out in the Plan, is for all children and young people in Leeds to be happy, healthy, safe, successful and free from the effects of poverty.
- 2.4 Over recent months the Director of Children's Services and her team have undertaken a review of current arrangements for delivering children's services in Leeds. They have developed proposals for the future, taking into account conditions that exist at a local level as well as the Children Act, national guidance and best practice.
- 2.5 The proposals were presented to Executive Board on 20 September and were approved. This paper will now go on to describe the children's trust arrangements for Leeds, including provisions for:
- involving children, young people and their parents and carers
 - locality working
 - safeguarding
 - commissioning services
 - the Children Leeds Partnership and
 - the future form of the Director of Children's Services Unit

3.0 Main Issues

- 3.1 Developing children's trust arrangements
Guidance issued alongside the Children Act requires all organisations involved in supporting children and young people to actively co-operate in improving services. All local authorities, through the Director of Children's Services, are required to create an environment where this co-operation can take place efficiently and effectively.
- 3.2 Initially, this was interpreted as the formation of a legal trust to bring together the many partners and the local authority. Pilot authorities took this interpretation literally, with a result that new 'Children's Departments' were created to pull together all the services a local council delivers for children, young people and their families.

- 3.3 However, it was quickly realised that in larger authorities, such as Leeds, this would create a department of unmanageable size, with the disruption caused by such large-scale reorganisation more likely to impede improvement and partnership working, than to promote it.
- 3.4 In Leeds, therefore, the decision has been taken to develop children's trust 'arrangements', whereby agencies agree to work together in partnership, without taking the final step of setting up a formal, legal trust. This approach fully complies with national guidelines and, importantly, to build on what has been achieved already, partners have agreed that this is the best way forward for the city.
- 3.5 According to the children's trust arrangements that Leeds will adopt, the Director of Children's Services is accountable for achieving national and local targets and will, in turn, hold partners accountable for achieving the aims of the Children and Young People's Plan. The Children Act places a 'duty to co-operate' upon partners in doing this.
- 3.6 Involving children and young people and their parents and carers
Before a single word of the Children and Young People's Plan was written a major consultation exercise was carried out involving professional and voluntary organisations working in services for children. Above all, this included children and young people themselves and their parents and carers – some 8,000 people in total. Out of this came a strong message that children and young people and their families want to play a full part in identifying and prioritising needs and participation in designing and transforming services.
- 3.7 This is another reason for moving away from setting up a formal trust as participation of this nature would be difficult to maintain under the provisions of a formally established trust.
- 3.8 Locality and partnership working
The Council and partners across the city have a real commitment to improve services, improve equality and enable better standards of life for all our citizens. This is reflected in the Vision for Leeds, the Local Area Agreement and the Corporate Plan. It is also reflected in the Children and Young People's Plan, which goes on to make it clear that the most impact on identifying and targeting vulnerable groups can be made in localities and neighbourhoods, rather than working on a city-wide basis. This essential focus on communities has been a key consideration in developing the children's trust arrangements.
- 3.9 The requirement for local impact is also reflected through the Area Committees within the Council, District Partnerships within the Leeds Initiative and moves in the National Health Service from acute to community provision.
- 3.10 Safeguarding
The 2004 Children Act requires all local authorities to establish a Local Children's Safeguarding Board. This replaces the Area Child Protection Committee and will be chaired by an independent person appointed by the Director of Children's Services. Day-to-day work of the Board will be managed by a Safeguarding Manager. Its main roles are to set standards, identify best practice and investigate poor practice

and complaints, for the purpose of safeguarding and promoting the welfare of children in Leeds.

3.11 Commissioning services

The approach Leeds has taken in drawing up its children's trust arrangements is very different from that taken by most other authorities, who have moved to set up 'children's departments'. The Leeds model draws a clear separation between *providers* of services and *commissioners* of services. This approach has recently been endorsed by a report prepared for DfES by Price Waterhouse Coopers, whose main recommendation is to separate strategic commissioning from provider services.

3.12 During the early part of 2006, the Director of the Leeds Initiative reviewed the work of partnerships centred on supporting children and young people. This review concluded that there should be a clearer definition of roles between a 'softer' advocacy, challenge and strategy role and the 'harder' role of commissioning services. In implementing the recommendations of this review, the Children Leeds Partnership (see para 14 below) will take on the softer role, while an Integrated Strategic Commissioning Board will address the harder issues of commissioning and budgets.

3.13 The Integrated Strategic Commissioning Board will be chaired by the Director of Children's Services and will comprise 'relevant partners' as set out in the Children Act, plus other key partners from within Leeds. Its role will be to commission services that meet the needs of children and young people, to set standards for service and to monitor performance. It will oversee and monitor the achievement of targets set out in the Children and Young People's Plan.

3.14 The Children Leeds Partnership

The Children Leeds Partnership will be responsible, as a sub-group of the Leeds Initiative, for providing advocacy and challenge to secure better lives for children and young people. In the short term, the Partnership will have a number of sub-groups, some of which already exist, to drive specific aspects of work to support children and young people. These will be reviewed over coming months to see if this can be done more effectively, now that the Children and Young People's Plan is clear about expectations and priorities.

3.15 The Partnership will be chaired by the Lead Executive member for Children's Services with two additional places for councillors (one from the Council's administration and one from the main opposition party). Other members of the Partnership include representatives from Education, Health, Police, Probation, the voluntary and faith sectors and independent service providers.

3.16 Given the importance of making a difference at a local level and having an impact on services which affect the lives of children, for example housing and regeneration, local aspects of children's trust arrangements are crucial. Therefore, at a district level, five Children Leeds Wedge Partnership Groups have been established, linking the Leeds Initiative's District Partnerships with the Council's Area Committees, ensuring there is good Member engagement with issues concerning children and young people.

- 3.17 Over time, the Children Leeds Wedge partnerships will develop to link more firmly with clusters of schools and children's centres and hence, to front-line children's services.
- 3.18 The Director of Children's Services Unit
Unlike most local authorities, Leeds's interpretation of the Children Act has not led to the establishment of a 'children's department' (see para 3.4 above). A small interim Unit (currently about 20 people) has been set up, staffed by secondments from across the Council. Recruitment to permanent posts will take place in two phases. The first phase (currently under way) will bring together resources to manage current priorities, further develop thinking and identify what resources will be required for the longer term. These resources will be added if and when necessary, in phase two.
- 3.19 The Director of Children's Services Unit will work to model changed ways of working and lead by example in every way. It is designed to operate in a number of interlocking layers, each consisting of teams with inter-dependent roles (see Appendix 1). New skills will be required, together with appropriate experience and knowledge. Individual team members will be constantly challenged to work differently and provide solutions in a flexible way, working across traditional boundaries to facilitate change.
- 3.20 Of particular interest will be the new post of Locality Enabler (one for each of the five areas of the city). This role is to assist the Director of Children's Services is acting as champions for the needs and aspirations of all children, young people and families across Leeds by strategically directing, leading and impacting change at a local level. The role is designed to focus on the needs of a local area, ensuring the smooth running of existing partnerships and turning the vision of Children Leeds into reality.
- 3.21 From the outset it has been envisaged that the Director of Children's Services Unit will need and benefit from additional support going beyond its basic establishment. This is where the importance of partnership working will come to the fore by linking the Unit with a range of organisations more closely working with the operational side of service delivery. This approach builds on many good examples of joint- or multi-agency working such as extended schools, children's centres and the West Leeds Project.
- 3.22 Corporate Parenting
In implementing the Council's Corporate parenting Guarantee and Action Plan for looked after children, ten councillors have been recruited (one from each of the inner and outer wedge areas) to bear a special responsibility for children in the Council's foster or residential care. Under the title 'Corporate Carers' Group', these elected members' roles take over monitoring the Regulation 33 inspection of children's homes, but go far beyond this, to include advocacy and championing children and families at a locality level.

4.0 Implications for Area Committees

- 4.1 The most important consideration when designing the children's trust arrangements has been the transformation and improvement of services for children, young people and families. The aim, as stated in the Children and Young People's Plan, is for all

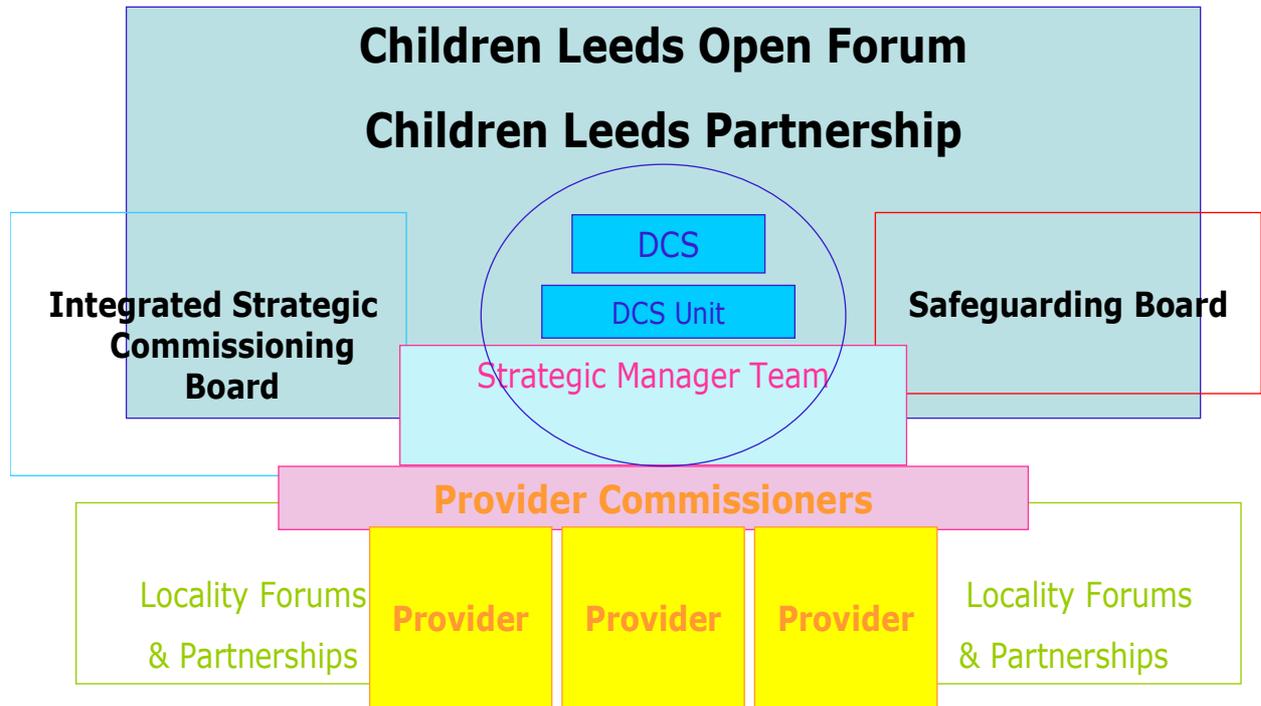
Leeds's youngest citizens to be happy, healthy, safe, successful and free from the effects of poverty.

- 4.2 A key task of the Director of Children's Services Unit is to bring about a cultural change, both within the Council and among partners – indeed among all the people of Leeds. This change is to encourage all citizens to 'think child' in everything they do. This is already embedded in the 'traditional' services for children and families, such as social care, education and health. The greater challenge is to apply this in activity where the impact on children's lives is less obvious, such as planning, highways, cleansing (within the Council) and many developments and activities outside the Council.
- 4.3 Area Committees are in a strong position to use their influence to raise the profile of the children's agenda and ensure the impact on the lives of children and young people is taken into account when any decision is taken. Area Committees are asked to apply and capture a consideration of the impact on children and young people in decisions they take.

5.0 Recommendations

- 5.1 Area Committee members are asked to note the contents of this report

Children Leeds



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Originator: A Brogden

Tel: 2474553

Report of the Head of Scrutiny and Member Development

Inner West Area Committee

Date: 7th December 2006

Subject: Scrutiny Action Learning Project around Community Development in Health and Wellbeing

Electoral Wards Affected:
Armley
Bramley & Stanningley

Specific Implications For:

Equality and Diversity	<input type="checkbox"/>
Community Cohesion	<input checked="" type="checkbox"/>
Narrowing the Gap	<input type="checkbox"/>

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

In May 2006, the Leeds City Council's Scrutiny Board (Health and Adult Social Care) was awarded £20,000 funding from the Government to carry out an action learning project around Community Development in Health and Wellbeing.

Community Development is a way of working that starts from local people's agendas, supporting people to articulate their needs and ways they might be met and then enabling action by local people. This in turn builds local skills and encourages a sense of community action.

Through action learning with key partners, the Scrutiny Board seeks to establish a much firmer understanding of Community Development and raise awareness of its value in terms of reducing health inequalities and promoting healthier lifestyles.

The Scrutiny Board is keen to engage with all Area Committees to share experiences of where community health development projects have made a difference to a community. However, this is also an opportunity for Area Committees to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds.

1.0 Purpose Of This Report

- 1.1 In May 2006, the Leeds City Council's Scrutiny Board (Health and Adult Social Care) was awarded £20,000 funding from the Government to carry out an action learning project around Community Development in Health and Wellbeing.
- 1.2 Working together with key partners, the Scrutiny Board aims to raise awareness of community development as an approach to reducing health inequalities and promoting healthier lifestyles. As the health and social care statutory sector moves further towards commissioning models, and particularly joint commissioning, the Scrutiny Board also seeks to establish a much firmer understanding of Community Development and to gather credible evidence which can be used by commissioners of services.
- 1.3 Area Committees have a vital role to play in terms of promoting and improving the economic, social and environmental wellbeing of their areas. The Scrutiny Board is therefore keen to engage with all Area Committees to share experiences of where community health development projects have made a difference to a community. However, this is also an opportunity for Area Committees to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds.
- 1.4 A representative of the Scrutiny Board (Health and Adult Social Care) will be attending today's meeting to discuss this matter with the Area Committee, and will provide feedback of the Area Committee's discussions to the full Scrutiny Board at its January 2007 meeting.

2.0 Background Information

- 2.1 Each year the Centre for Public Scrutiny (a government funded body that supports Overview and Scrutiny Committees across the country) provides an opportunity for Health Scrutiny Committees to bid for up to £20,000 to support action learning around the scrutiny of a health issue in their area. This year the CfPS advised Health Scrutiny Committees to base their bid applications on the themes set out within the new Government White Paper 'Our Health, Our Care, Our Say' (published in January 2006).
- 2.2 The White Paper states that service providers and commissioners must continuously find out what people want from their services – this is now a fundamental duty. It emphasises the strengths of community-based health provision and the importance of giving people a choice in services. It also highlights that this can be best achieved through partnership working and joining up services. In view of this, the Scrutiny Board (Health and Adult Social Care) decided to focus the Leeds bid application on Community Development in Health and Wellbeing and was one of only nine Local Authorities across the Country to be successful.

- 2.3 The CfPS explained that the strength of the Leeds bid application was based on the fact that the project aims to develop community development in commissioning so that services are open and responsive to people's needs and feelings. Also, with a current lack of national guidance on this area of work, the findings of the Scrutiny Board's project will also contribute to the work of the National Institute of Clinical and Health Excellence (NICE) in developing good practice guidance for community engagement in health improvement.
- 2.4 Working closely with the Leeds Metropolitan University, the Scrutiny Board and its key partners also seek to identify and address potential barriers and gaps in delivering effective community health development work across Leeds.
- 2.5 Terms of reference for the Scrutiny Board's action learning project was agreed by the Board in July 2006. A copy of the terms of reference is attached as Appendix A.
- 2.6 Since July, the Scrutiny Board has heard from the Healthy Leeds Partnership and Leeds Voice on their role in this area of work and received their latest research around Community Development and health in Leeds. Local community development workers have also contributed to the Scrutiny Board's meetings and Members of the Board have visited numerous community health development projects across Leeds.
- 2.7 The next stage of the Board's project will be focusing on the role of the Leeds Primary Care Trust and the Local Authority and exploring how community development fits into their commissioning roles.

3.0 Main Issues

- 3.1 Leeds has some well established health projects adopting a community development approach, for example, the seven Healthy Living Centres, South Leeds Health for All, East Leeds Health for All, Women's Health Matters, and many more. However, there are also projects which are isolated and not connected into the bigger Leeds picture in terms of access to information, training and opportunities to network and share best practice as a city.
- 3.2 One of the objectives within the Leeds Initiative Health and Wellbeing Plan 2005-2008 is to establish a Community Health Development Network for Leeds. This network will help to map community development work across the City and will also enable different projects to share best practice and identify training needs. The Scrutiny Board is supportive of this initiative and has allocated funding as part of its action learning project to help resource the network during its early stages of development. A key question for the future will be around the long term commitment and sustainability of the network.
- 3.3 Whilst Community Development is considered a sustainable and cost effective model, projects are often based on short-term funding, making it more difficult to achieve desired outcomes. Community Development takes time and is not a quick fix. The Scrutiny Board is keen to gather credible evidence of where Community Development has made a positive impact on the health and wellbeing of communities in order to encourage further investment in this area of work.

- 3.4 The Scrutiny Board would particularly welcome the views of Area Committees on the following issues:
- Recognition of Community Development in health –are you aware of any city-wide or area specific projects which use a Community Development approach in addressing health matters?
 - Impact of Community Development in health – what would you consider to be important measures of effective Community Development in health? Are you able to share any experiences of where a community health development project has made a difference to an individual/community's health and wellbeing?
 - Barriers and gaps in delivering effective community health development work – what would you consider to be the main barriers and gaps in delivering effective community health development work (either generally or within your specific area)? How could these be addressed?

4.0 Implications For Council Policy and Governance

- 4.1 The Scrutiny Board's project very much links into the wider Government agenda to revitalise community empowerment and engagement across the broad range of public services. The White Paper 'Our Health, Our Care, Our Say', states that service providers and commissioners must continuously find out what people want from their services, and the recent Local Government White Paper 'Strong and Prosperous Communities' also enhances local leadership through new duties for local authorities and the NHS to work together on health and wellbeing.
- 4.2 Through action learning with key partners, the Scrutiny Board's project seeks to establish a much firmer understanding of Community Development and to gather credible evidence which can be used by commissioners of services, which includes the Council.

5.0 Legal and Resource Implications

- 5.1 Many Community Development projects suffer from short-term funding and therefore lack sustainability. Long-term investment in Community Development is needed in order to see positive health outcomes. In gathering credible evidence of where Community Development has made a positive impact on the health and wellbeing of communities, the Scrutiny Board seeks to encourage all health and social care organisations to commit to such investment in the future.

6.0 Conclusions

- 6.1 Community Development is essentially a democratic way to work that can be practiced by many different kinds of people, including community groups, Councillors, and other decision-makers. Through action learning with key partners, the Scrutiny Board aims to raise the profile of the Community Development model in helping to improve community wellbeing and reduce health inequalities.

7.0 Recommendations

- 7.1 The Committee is asked to note this report and to share its views around Community Development and health with the Scrutiny Board (Health and Adult Social Care), with particular reference to the issues set out in paragraph 3.4 of this report.

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SCRUTINY BOARD (HEALTH AND ADULT SOCIAL CARE)

COMMUNITY DEVELOPMENT IN HEALTH AND WELLBEING

TERMS OF REFERENCE

1.0 INTRODUCTION

- 1.1 Systematically and rigorously finding out what people want and need from their services is identified within the new White Paper 'Our Health, Our Care, Our Say as a fundamental duty of both the commissioners and the providers of services.
- 1.2 In Leeds we also acknowledge that people's opinions, preferences and views need to be heard, especially if more priority and spending decisions are to be devolved downwards. We recognise that when people get involved and use their voice, they can help shape improvements in provision and contribute to greater fairness in service use.
- 1.3 Community development is a way of working that starts from local people's points of view. It aims to support communities to articulate their needs and ways in which these might be met. It recognises that people are the experts on their own circumstances and needs and therefore most appropriate to be involved in creating solutions and making changes to improve their lives. Community Development is a key contributor to the establishment of social capital within disadvantaged groups and areas, which in turn contributes to health improvement.
- 1.4 There is some well established but relatively isolated community health development in Leeds: some locality projects have sustained themselves since the early nineties and developed excellent practice. We also have seven Healthy Living Centres, most of which take a community development approach.
- 1.5 There is a wider range of organisations in Leeds that have engaged users and citizens in a systematic and robust way, particularly within the voluntary and community sectors.
- 1.6 However, despite strong localised support and a number of independent evaluations the sector remains fragile, often based on short term funding. In particular 'New Opportunities Fund' funding of the Healthy Living Centres will expire over the next 18 months. As the statutory sector moves towards commissioning models and particularly to joint commissioning, it is increasingly important to establish a much firmer understanding of community development and to gather credible evidence which can be used by commissioners. There is also an identified need to map this activity in order to disseminate good practice across the city and encourage all parts of health and social care to be open and responsive to what people feel and prefer. In view of this, the Board has agreed to carry out a review on community development in health and wellbeing.

2.0 SCOPE OF THE INQUIRY

2.1 The aim of the review is to make an assessment of and, where appropriate, make recommendations on:

- existing community health development work in Leeds and comparisons with other areas;
- the methods used by local organisations in engaging communities;
- potential barriers and gaps in community development approaches to improve health, including structural, organisational and resource issues;
- the development of a sustainable Community Health Development Network and to identify training needs;
- supporting the implementation of the Leeds Initiative Framework for Effective Community Participation;
- how the lessons being learned around community development can help shape the role of Scrutiny in terms of establishing closer links with local communities.

3.0 COMMENTS OF THE RELEVANT DIRECTOR AND EXECUTIVE MEMBER

3.1 In line with Scrutiny Board Procedure Rule 12.4 the views of the relevant Director and Executive Member have been sought and have been incorporated where appropriate into these Terms of Reference. Full details are available on request to the Scrutiny Support Unit.

4. STRUCTURE FOR THE REVIEW

4.1 It is proposed that a range of approaches to evidence gathering are used in this Inquiry, including the following:

- Full meetings of the Scrutiny Board to consider evidence and question key witnesses
- Discussions with key partners and stakeholders
- Visits to selected community health development projects in Leeds and elsewhere
- Consultations with local Area Committees and District Partnerships on the Community Development work within their areas.

4.2 The Inquiry will conclude with the publication of a report and recommendations by the Scrutiny Board that will be submitted to the appropriate forum(s). A stakeholder seminar will also be arranged to help disseminate key learning actions from the review and to promote strategic recognition of the quality and value of community development for health improvement.

5. SUBMISSION OF EVIDENCE

5.1 This timetable is subject to change depending upon the outcome of the initial evidence gathering sessions.

5.2 The following formal evidence gathering sessions are scheduled.

5.3 **Visits** – to be conducted during September/October 2006

Consultations with Area Committees and District Partnerships – to be conducted during November/December 2006

5.4 **Session One: Scrutiny Board (Health and Adult Social Care) Meeting – 24th July 2006**

The purpose of this session is to receive information from the Healthy Leeds Partnership on the current position within Leeds in terms of community health development work.

5.5 **Session Two: Scrutiny Board (Health and Adult Social Care) Meeting – 18th September 2006**

The purpose of this session is to:

- gain an understanding of the principles underpinning Community Development;
- consider examples of community health development work on the ground across the city;
- receive information from Leeds Voice on their role in Community Development.

5.6 **Session Three: Scrutiny Board (Health and Adult Social Care) Meeting – 20th November 2006**

The purpose of this session is to:

- share feedback from conducted visits to community health development projects;
- consider the findings from the Community Health Development Questionnaire by the Healthy Leeds Partnership;
- receive information from the Leeds Primary Care Trust and local authority on how Community Development fits into their commissioning roles.

5.7 **Session Four: Scrutiny Board (Health and Adult Social Care) Meeting – 22nd January 2007**

The purpose of this session is to:

- share feedback from the consultations with local Area Committees and District Partnerships on Community Development work within their areas;
- identify main areas for development in the future
- consider the outcomes from research around future commissioning of voluntary community and faith sector services

5.8 Session Five: Scrutiny Board (Health and Adult Social Care) Meeting – 19th March 2007

To consider and agree the Board's final report.

6. WITNESSES

6.1 The following witnesses have been identified as possible contributors to the Inquiry:

Leeds Primary Care Trust
Leeds Metropolitan University
Healthy Living Centres
Healthy Leeds Partnership
Representatives from local community health development projects, for example, Sure Start, East Leeds Health for All, Women's Health Matters.
Representatives from community health development projects in other areas, for example, Sheffield and Bradford
Neighbourhoods and Housing Department
Social Services Department
Leeds Voice

7.0 FACILITATED DISCUSSIONS WITH AN EXTERNAL CONSULTANT

7.1 The Centre for Public Scrutiny (CfPS) set up the Action Learning initiative to help Overview and Scrutiny Committees and their NHS and public health partners to learn together about the experience of health scrutiny so that it becomes an informed joint enterprise between partners in the health economy. The action learning projects are also evaluated as part of a national evaluation of health scrutiny and the programme provides opportunities for sharing the learning in the meantime.

7.2 In view of this, facilitated discussions with Scrutiny Members and key partners will be carried out periodically throughout the review to discuss how the lessons being learned around community development approaches can help shape the role of Scrutiny in terms of establishing closer links with local communities and encouraging greater public engagement in the Scrutiny process. These sessions will be facilitated by Leeds Metropolitan University. Such lessons will then feed into an action learning framework which can be used as a learning tool for other health scrutiny committees.

7.3 The facilitated discussions will be planned for the following dates:

- 23rd October 2006
- 18th December 2006
- 19th February 2007

Originator: Ruth Mason
Tel:0113 206 4053

REPORT OF THE: Making Leeds Better Programme

MEETING: Leeds City Council Area Committees

DATE : December 2006

SUBJECT : MAKING LEEDS BETTER PROGRESS REPORT

<p>Electoral Wards Affected :</p> <p>ALL</p>	<p>Specific Implications For :</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p> <p>Narrowing the Gap</p>
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Executive	<input checked="" type="checkbox"/>	Council	<input type="checkbox"/>	Eligible	<input type="checkbox"/>	Not eligible for Call In	<input type="checkbox"/>
Function		Function		for Call In		(details contained in the report)	

EXECUTIVE SUMMARY

Making Leeds Better is the strategic programme for improving health and social care services in the city. The aim for the programme is:

“To improve the health and wellbeing of the people who use health and social services in Leeds by providing them with speedy access to high quality care and treatment that is responsive to their needs and provided in the best possible settings.”

Recommendations:

1. Area Committee members are requested to note progress on Making Leeds Better
2. Area Committee members are asked to note the resolution of the NHS Boards on September 19th 2006
3. Area Committee members are asked to raise any questions, concerns or ideas that can be fed into the plans for Making Leeds Better

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Area Committee Progress Report

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▪	Summary of progress in each project area	2-5
▪	NHS Board resolutions	6

1. The Making Leeds Better Vision

1.1 Making Leeds Better is the city wide strategy for improvements and new services in health and social care. At the heart of this strategy is a vision for change which will bring benefits for patients, service users, carers and their families from Leeds and across the region

The Making Leeds Better Vision

Our vision is for a future where people who need health and social care get the best possible care and treatment in modern facilities closer to their own homes.

Care and treatment that until now have only been available in hospitals will be provided by doctors, nurses and other health and social care staff working in the community.

Staff will be able to take advantage of the latest development in medical science and technology, and in clinical practice – free from the limitations of old buildings and outdated ways of doing things.

1.2 The Making Leeds Better vision is being achieved through a programme of work across a range of project areas. The programme has made significant progress. The purpose of this paper is to update members on that progress, and to ask members to note the joint resolution of the NHS Boards agreed on September 19th 2006.

1.3 A detailed working paper for each project is available on the Making Leeds Better website at www.makingleedsbetter.org.uk

2. Better care for children and adults

- 2.2 Making Leeds Better is about creating opportunities to look after people better and improve their health outcomes. By ensuring more effective use of resources across the city and reducing the inefficiencies inherent in delivering complex and specialist care from two hospital sites, Making Leeds Better will provide the platform for more investment both in primary and community services so that people can receive care more locally and in a new Children's & Maternity Hospital.
- 2.3 Our ambition for community-based care has been driven by a focus on care pathway development. This ensures that patients and clinicians benefit from a more systematic approach to providing care, which support safe, high quality and equitable care and treatment.
- 2.4 There has been detailed consideration of over 90 condition specific care pathways, through the significant involvement of clinicians, patient representatives and their carers, and other health and social care professionals.
- 2.5 We expect the result of the community developments to reduce emergency admissions to hospital by around 6,400 (about 8%) a year. In addition, around 115,000 outpatient visits (about 15%) and 55,000 diagnostic appointments (about 25%) that currently take place in hospital would be provided in community healthcare facilities by 2012.

3. Modelling capacity

- 3.2 A significant amount of work has been undertaken to model and plan the capacity required to deliver new models of patient care, in the long term. These models have factored in population change, the impact of new services such as intermediate care, the impact of patient choice, and a wider range of services that GP's will be able to offer in the future.
- 3.3 For community and social care services the modelling has concentrated on only the service changes identified, including the impact of the care pathways, movement of paediatric medical outpatients into community settings, and movement of some adult outpatients and radiology into community settings.
- 3.4 Capacity for hospital services has been modelled for a specified number of areas: inpatient and day case beds; operating theatres; outpatient clinics; the emergency department; and radiology. Areas of specific potential improvement have been identified. These include: the pooling of hospital beds, theatres and clinics to promote more flexible use of capacity; removing pre-operative stay so that patients come into hospital on the day of surgery; increasing the rates of day case surgery across all adult surgical specialties; reducing length of stay in line with best practice recommended by the new care pathways; assuming patients are discharged when

they are fit rather than when it is convenient for staff; changing the new versus follow up outpatient appointment ratios for all consultants to the upper quartile performance in each specialty.

4. **Developing the workforce**

- 4.1 There are currently over 30,000 staff employed delivering health and social care services in Leeds – approximately 1 in 10 of the working population. The three largest MLB partner organisations – Leeds Teaching Hospitals Trust (LTHT), Leeds PCTs and Leeds Social Services – employ the majority of these staff, but Making Leeds Better will also impact, in differing degrees, on staff employed by primary care contractors (GPs, Dentists, Optometrists, Pharmacists), on those employed by Leeds Mental Health Services NHS Trust, and on staff employed in nursing and residential homes, in the voluntary sector, and on carers.
- 4.2 To deliver the investment in community services proposed by Making Leeds Better, it is expected that the numbers of community-based clinical staff will increase by around 35%. This takes account of additional staff needed to deliver the new care pathways and provide 'generic' services (such as intermediate care and rapid response) that support the Making Leeds Better aim of caring for people close to or in their own homes; projected staffing levels have also been increased to the national average, to counter the historic under investment in community services in Leeds. The increased numbers in community staff would not apply equally across all staff grades: the expectation is to see staff in specialist grades supported by more staff in 'lower' grades with NVQ type qualifications.
- 4.3 For LTHT, it is expected that staffing numbers will change to reflect the increased investment in community-based services and the centralisation of hospital services on the St James's site. Although there will be fewer hospital beds needed in future as more patients are cared for in community settings, the level of need of patients cared for in hospital will be proportionately greater. Overall, it is predicted that, by caring for more patients in community settings and delivering hospital services more efficiently on a main hospital site at St James's, fewer staff would be needed in the hospital sector.
- 4.4 It is expected that most of the new community workforce will be created by training and developing staff currently employed in the Leeds health and social care economy. Some of the new skills required will be relatively straightforward, for instance requiring the provision of specific training in a technique or procedure; others will require more substantial action. Training programmes may be required to enable staff to adopt entirely new roles – for instance, Midwifery Support Workers may be recruited from the existing workforce, but will need an extensive training programme to develop them. Some staff will need to relocate, such as where services currently being provided in hospital settings move fully to community based facilities. Given that the changes proposed by MLB are to take place over a period up to 2012, it is expected that any workforce reductions to be managed through natural turnover or deployment of staff.

5. Children's and Maternity hospital

- 5.1 Detailed modelling work on the bed, theatre and outpatient clinic capacity needed in LTHT has been carried out. Beds have been grouped into pools of similar specialties for bed management purposes, allowing more flexible use and further reducing the overall number. The modelling has assumed that most hospital outpatient activity, therapy support and diagnostics will take place away from the proposed single acute site at St James's. The configuration of clinical specialties by site has then been reviewed to identify which clinically appropriate estate option gives the best opportunity for an affordable solution from a workforce and estates perspective. At this stage, a variant on the original Strategic Outline Case (SOC) proposal best meets these criteria because it maximises the use of existing buildings, provides the minimum new build requirement and maximises potential savings by reducing workforce costs (by reducing on call, rotas and duplication of services).
- 5.2 The SOC variant option proposes a single acute site at St James's, with new build for children's & maternity, cardiac & neurological services, and A&E. The Jubilee Wing at LGI, part of the Seacroft site and Wharfedale Hospital would continue to be used. However, compared with the original SOC option, it is proposed to provide more hospital services from St James's and the Jubilee Wing, with orthopaedic services transferring from Chapel Allerton to the Jubilee Wing, and most of Seacroft and Chapel Allerton being available for community-based facilities.

6. Cost and affordability

- 6.1 The MLB affordability modelling assumes that PCT growth is fully committed in future years and that any developments in primary, community and social care services will need to be funded by resource transfer from hospital care or from internally generated efficiencies. The modelling indicates that £37m could be transferred from acute care to community health and social care services. More work is required to model the impact for community based services however initial work indicates that the programme is broadly affordable.
- 6.2 The approach to costing community services has been to work up the additional cost of delivering community services in the future, taking into account the proposed shifts in services from LTHT and care pathways. Affordability is then determined by comparing PCT resources available through disinvestments in LTHT services.
- 6.3 Based on the expectation that LTHT's income will reduce by £37m (at 2006/07 levels) as a result of activity being shifted to community-based settings, efficiency savings in community provider services of around £5 million are needed between 2006/07 and 2012/13 for the MLB proposals to be affordable. This represents a 3.3% cost reduction from the future estimated community services cost of £152 million. This level of saving should be achievable over the medium term, and actions are already being taken to begin an external review of community provider services, which should generate efficiency savings through a range of productivity measures.

7 Engaging stakeholders

7.1 To facilitate engagement, MLB stakeholders have been organised into four stakeholder groups. These groups are shown in the table below, along with an explanation about how MLB has engaged with them.

Group	Consists of	Engaged through
Public & Patients	<ul style="list-style-type: none"> ▪ Patients. ▪ General public. ▪ Voluntary, community and faith sector organisations. ▪ 10 identified communities of interest; women; children; older people; carers; black & minority ethnic communities; people with disabilities; users of mental health services; lesbian, gay, bisexual, transgendered people; gypsies and travellers; homeless people ▪ The media. 	<ul style="list-style-type: none"> ▪ Involvement of specific patient groups and members of relevant Expert Patient Programmes in development of care pathways. ▪ Events and activities targeted at other patients, service users and voluntary sector organisations. ▪ Work via lead organisations to reach and involve the communities of interest. ▪ Communications strategy, including a media campaign and use of the Making Leeds Better website to reach and involve members of the general public.
Staff, including Clinicians	<ul style="list-style-type: none"> ▪ Staff, including clinicians, of the seven Leeds health trusts. ▪ Local Authority social care staff. ▪ General Practitioners (GPs). ▪ Other independent contractors: pharmacists, optometrists, dentists. ▪ Relevant academic staff of the two Leeds universities. 	<ul style="list-style-type: none"> ▪ Involvement in driving development and implementation of care pathways. ▪ Clinical Leadership & Engagement Group for Clinical Champions ▪ Staff newsletters. ▪ Open meetings, roadshows and events. ▪ Health Impact Assessments.
Democratic	<ul style="list-style-type: none"> ▪ Health & Adult Social Care Overview & Scrutiny Committee (OSC). ▪ Leeds City Council (LCC) leadership. ▪ Leeds City Councillors (through Area Committees). ▪ Members of Parliament (MPs). ▪ Members of Leeds Initiative Executive Boards. ▪ District Partnerships. ▪ Community Forums. 	<ul style="list-style-type: none"> ▪ Visits, presentations and progress reports to meetings of the Area Committees, Leeds Initiative Boards, District Partnerships etc. ▪ Personal briefings to MPs and LCC leadership. ▪ Formal scrutiny by Health & Adult Social Care OSC. ▪ Involvement of West Yorkshire Scrutiny Chairs in scrutiny process.
Outside Leeds	<ul style="list-style-type: none"> ▪ Cardiac Services Network, Cancer Services Network & Specialist Obstetrics and Paediatric Services. ▪ West Yorkshire PCT Chairs, Chief Executives Forum & Commissioning Group. ▪ PCTs in North East Yorkshire & Northern Lincolnshire that border Leeds metropolitan district. ▪ Members of Parliament for constituencies that border Leeds. 	<ul style="list-style-type: none"> ▪ Regular presentations and progress reports to meetings of key groups such as West Yorkshire PCT Chairs. ▪ Briefing for West Yorkshire Chief Executives on the emerging Strategic Services Plan for Leeds. ▪ Involvement of West Yorkshire Scrutiny Chairs in scrutiny process.

- 7.2 As the MLB proposals clearly involve a substantial variation and development of health services in Leeds, local NHS organisations have a statutory duty to consult patients and the public on its proposals. The MLB approach is to develop options for change with people and not for them, starting from the patient experience and working with staff to develop new ways of working. In taking a whole system view the contribution of all health and social care providers has been explored, and providers are working together to build a sustainable solution for the whole community. It is this solution that will be the subject of public consultation in 2007.

8 NHS Board resolution

- 8.1 On Tuesday 19 September 2006 all seven statutory NHS Boards in Leeds reviewed the progress and outputs to date of Making Leeds Better in a "Board of Boards" meeting. The Boards met in the same location to discuss a single agenda item. On Tuesday 19 September 2006 all seven statutory NHS Boards in Leeds reviewed the progress and outputs to date of Making Leeds Better in a "Board of Boards" meeting. The Boards met in the same location to discuss a single agenda item.
- 8.2 The meeting began with presentations to all Board members in plenary. These briefly outlined the PCT commissioning and Local Authority strategic context, and then described in some detail the work undertaken to demonstrate that the Making Leeds Better proposals for the development of community based services and the building of a new Children's and Maternity Hospital are broadly affordable.
- 8.3 Following the presentation in plenary, each statutory Board met separately in public and passed a series of resolutions in respect of the Programme's work. The seven NHS Boards agreed the following joint statement at the conclusion of the meeting:

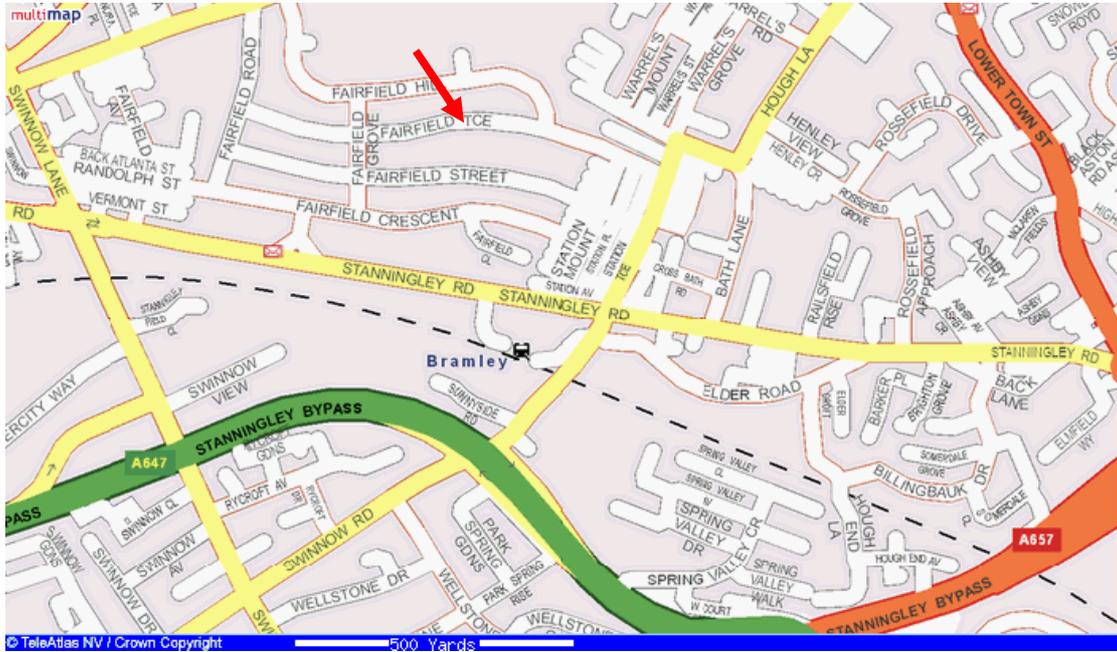
"Members of the seven NHS Boards in Leeds have resolved that the vision set out in Making Leeds Better concurs with and builds upon the Government's new direction for the health and social care system, and that the delivery of that vision will offer significant additional benefits to patients, service users and local communities. The Boards are committed to achieving that vision.

The Boards are assured of the scope, quality and outputs of the work undertaken to date and agreed it as a robust base from which to develop more detailed service proposals for public consultation and an outline business case for capital development."

9 Recommendations

- Members are asked to note the progress on Making Leeds Better
- Members are asked to note the resolution of the NHS Boards on September 19th 2006-11-10
- Members are asked to raise any questions, concerns or ideas that can be fed into plans for Making Leeds Better.

Fairfield Community Centre
Fairfield Terrace
Bramley
LEEDS
LS13 3DQ.



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